

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD FEBRUARY 15, 2023**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on February 15, 2023, at 1600 O Street at the hour of 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Acting Chairman Zaruba called the meeting to order. Roll call: Members present – Shaw, Grant and Zaruba. Members absent – Knipe and Wilson.

Acting Chairman Zaruba announced that this was an open meeting, and a copy of the Open Meetings Act is posted on the northeast wall of the Board room.

Acting Chairman Zaruba acknowledged the following guests. Steve Woerth representing Brownville Creative District.

GM Hunter provided information on the 2023 Electrical Code updates. Responsibility of meter socket installations and upgrades were discussed. Member Grant made a motion to update the Electric Service Rules Manual to include shifting the responsibility of the meter socket from Auburn Board of Public Works to the customer and clarification of installation standards. Member Shaw seconded the motion. Members voting aye – Grant, Zaruba, and Shaw. Motion carried.

GM Hunter reviewed quotes submitted for Well #20 repairs to include a building from Mid-American Structures for \$7,241.15 and concrete foundation work from Pieters Construction Inc. for \$8,000.00. Additional work will be completed by Board of Public Works. An insurance reimbursement of \$12,020.00 is expected. Member Grant made a motion to accept the quotes as presented. Member Shaw seconded the motion. Members voting aye – Zaruba, Shaw, and Grant. Motion carried.

Acting Chairman Zaruba introduced Steve Woerth representing Brownville Creative District. Woerth reviewed information regarding the development of a Welcome Center representing southeast Nebraska. After discussion, Member Grant made a motion to table the request. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, and Zaruba. Motion carried.

GM Hunter requested permission to renew CD #25350 upon maturity. Member Shaw made a motion to renew CD at the highest interest rate available locally. Member Grant seconded the motion. Members voting aye – Zaruba, Shaw, and Grant. Motion carried.

GM Hunter provided information to the Board regarding problems with the Power Plant harmonics. He recommended hiring a generation/motor expert to test Unit #7 to isolate specific problems. Member Grant made a motion to hire an expert as recommended. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, and Zaruba. Motion carried.

GM Hunter presented mowing bids for the 2023 year. Member Grant made a motion to accept the low bid of \$230.00 per mowing submitted by Green Care Lawn Services. Member Shaw seconded the motion. Members voting aye – Grant, Zaruba, and Shaw. Motion carried.

AFM Westhart presented the standard financial reports to the Board. Additional claims for \$49,516.20 for a pickup and sales tax that was previously approved was also presented. Member Grant made a motion to accept the financial reports as presented. Member Shaw seconded the motion. Members voting aye – Zaruba, Shaw, and Grant. Motion carried.

AFM Westhart asked for any objections or exceptions to the General Consent Items listed under Agenda Item #11.

Approve the previous meeting's minutes and dispense with the reading of the same.

- a) Approve monthly compensation of officers, management, and employees as previously fixed by the Board.
- b) Approve, ratify, and allow the following checks, recommended transfers and claims submitted for payment during the month.
- c) Transfer funds from E-W-WW Revenue funds into checking for expenses, plus the routine interdepartmental transfers in the amount of \$562,000.00.
- d) Approve Free Services Report.

Checks written during the month of January.

A-1 Locksmith & Security	183.63
AKRS Equipment Solutions	95.69
Altec Industries Inc	1,360.19
American Recycling	20,580.56
Armstrong, Alan	330.00
Auburn Plumbing/Heating	66.56
B 103	171.00
Board Of Public Works	21,294.13
Border States Industries Inc	6,193.36
Brownville Concert Series	55.00
Bulldog Auto Supply	64.14
Capital Business Systems,	283.88
Capital One Spark Business	2,919.74
Carpenter Paper Company	177.00
Caselle Inc	1,940.00
City of Auburn	12,788.99
Collection Associates	45.65
Core & Main	65.37
County Publications	104.64
Credit Information Services	99.60
DHHS State of Nebraska	883.75
Dutton-Lainson Company	654.42
E.H. Wachs - Division of ITW	10,384.28
Eggers Brothers Inc	56.48
Environmental Systems	5,720.00
Glenn's Corner Market	140.11
Hawkins Inc	1,952.96
HDR Engineering Inc	2,582.77
Hunter Jr, David A	355.29
Husker Electric	197.45
Itron Inc	18,461.76
Jackson Services Inc.	1,782.17
JEO Consulting Group Inc	350.00
Johnny's Tire & Battery	319.16
Kansas Municipal Utilities	200.00
Lawson Products Inc	159.47
LONM	82.00

Lincoln Winwater	19,543.03
Lynch's Hardware & Gifts	13.24
McMaster-Carr Supply	320.00
Mechanical Sales Inc	2,571.16
Metering and Technology	429.81
Metron-Farnier LLC	931.88
Meyer-Earp Auto Center LLC	46,480.00
Midwest Laboratories Inc	196.36
Municipal Supply of NE Inc	1,962.67
NDEE	150.00
Nebraska Rural Water	790.00
Needles I	10.55
Nemaha County Treasurer	3,036.20
Olsson	5,740.00
Pace Analytical Services, LLC	945.00
Paul Mueller Company	4,524.58
Petro Choice	464.51
Petty Cash	78.96
Pieters Construction Inc.	1,600.00
Pinpoint Auburn, Inc	433.03
PIP Marketing Signs & Print	503.62
Rhodus, Cady	426.00
Sack Lumber Company	146.99
Safety-Kleen Systems Inc	136.76
Scantron Technology	514.40
SensorPros	1,216.88
St. Joseph Catholic Church	102.00
US Cellular	656.81
Vessco Inc	2,660.46
Village of Brownville	7,407.61
Village of Nemaha	3,955.19
Water Engineering Inc	392.83
Wesco Distribution Inc	2,591.47
WAPA	32,793.88
Zoro Tools Inc	681.38

Following discussion Member Shaw made a motion to approve the General Consent Items as presented. Member Grant seconded the motion. Members voting aye – Zaruba, Shaw and Grant. Motion carried.

Reports: Electric, Power Plant, Water / Wastewater Department, Office and other.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, March 15, 2023, at the hour of 11:30 a.m. at the Board of Public Works Board Room. Acting Chairman Zaruba declared the meeting adjourned.

ATTEST:

Chairman

Secretary

CERTIFICATE

I, Tamara L Westhart, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their February 15, 2023 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Tamara L. Westhart, Notary Public in and for the State of Nebraska.
My Commission Expires October 4, 2023.