

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD MARCH 13, 2019**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on March 13, 2019 at the regular meeting place of the Board at the hour of 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe announced that this was an open meeting and information about open meetings is posted on the north wall of the Board Room.

Chairman Knipe acknowledged that there were no guests present to address the Board.

Chairman Knipe called the meeting to order. Roll call: Members present – Shaw, Knipe and Wilson. Members Buman and Zaruba were absent.

General Manager (GM) David Hunter updated the Board on the status of the Water Recharge Permit. All the disclosure documentation and list of witnesses have been submitted and reviewed by both parties. Our attorneys and permit objectors are setting up deposition dates. A hearing is scheduled for late May in Auburn in the City Hall Chambers.

GM Hunter updated the Board on the 2020 Health Insurance renewal committee meeting with representatives of the Harry Koch Company. All documentation has been submitted to explore the possibility of changing the health insurance renewal date to July or August each year. This would give the Board and the employees a greater window to evaluate health insurance renewal options. Chairman Knipe directed staff to bring updated information to the April Board meeting.

GM Hunter updated the Board on the need for a Summer Lineman Intern. The BPW participates in the Metropolitan Community College Lineman Internship Program. Following discussion, Member Wilson motioned to allow this hiring. Member Shaw seconded the motion. Roll call: those voting aye – Wilson, Shaw and Knipe. Chairman Knipe declared the motion carried.

GM Hunter presented the 2019 Dental Insurance renewal for the Boards review and consideration. March is the renewal month for the voluntary employee dental insurance plan. The renewal has a 1.5% increase over last year's premium. Following discussion, Member Wilson motioned to renew the Dental Insurance coverage as presented. Member Shaw seconded the motion. Roll call: those voting aye – Shaw, Knipe and Wilson. Chairman Knipe declared the motion carried.

GM Hunter requested Board approval to have staff transfer additional funds to support the WWTP Bond Interest payment in the amount of \$29,762.50, due by April 1. Member Shaw motioned to approve this request. Member Wilson seconded the motion. Roll call: those voting aye – Shaw, Knipe and Wilson. Chairman Knipe declared the motion carried.

GM Hunter updated the Board on the Auburn Shopko bankruptcy and its impact on the BPW. When the official bankruptcy notice was received, the Shopko account balance was \$9,097.98. Staff has filed the necessary claim documentation with the United States Bankruptcy Court for the District of Nebraska. A partial claim reimbursement offer was received in the amount of \$5,188.07. The Board has the option to accept this partial claim reimbursement offer or reject the offer per the US Department of Justice recommendation. Following discussion, Member Shaw motioned to reject the partial claim offer. Member Wilson seconded the motion. Roll call: those voting aye – Knipe, Wilson and Shaw. Chairman Knipe declared the motion carried.

AFM Bergmeier presented the standard financial reports to the Board and asked for questions regarding the same. Following discussion, Member Shaw motioned to accept the financial reports as presented. Member Wilson seconded the motion. Roll call: those voting aye – Knipe, Wilson and Shaw. Chairman Knipe declared the motion carried.

Chairman Knipe asked for any objections or exceptions to the General Consent Items listed under Agenda Item #11.

- a) Approve the previous meeting’s minutes and dispense with the reading of the same.
- b) Approve monthly compensation of officers, management and employees as previously fixed by the Board.
- c) Approve, ratify and allow the following checks written/transfers during the month.
- d) Transfer funds from E-W-WW Revenue funds into checking for expenses, plus the routine interdepartmental transfers.
- e) Approve filing of Notices of Delinquency with the County Clerk.
- f) Transfer of \$517,000.00 to Checking from Revenue.

Checks written during the month of February:

AFLAC	675.90
Ameritas	15,009.98
ASB	700.00
BCBS	17,252.15
Black Hills Energy	133.58
Chase Paymentech	1,662.31
DIRECT DEPOSIT TOTAL	74,589.38
Fleet Services	1,801.05
IBEW 1536	625.92
IRS	25,647.59
Mid-American Benefits	2,522.75

NDOR	41,553.94
NEOPOST	193.19
NSF & Returned Items	418.32
Standard Life	1,818.60
The Principal Group	711.55
Time Warner /Spectrum	117.22
UPS	139.67
Verizon Wireless	252.58
Windstream	706.28
Xpress Bill Pay	323.50

Approve the following claims submitted for payment:

American Recycling & Sanitation	16,000.27
Auburn Automotive	711.84
Auburn Family Health Center	77.00
B 103	152.00
Baird Holm	5,059.07
Betts, Brian	135.41
BPW	21,608.73
Brownville Village Theatre	100.00
Bulldog Auto Supply	416.49
Capital Business Systems	365.79
Capital One Spark Business	3,747.08
Caselle	1,866.00
City of Auburn	11,668.55
City of Falls City	300.00
County Publications	100.62
Credit Information Services	47.25
DHHS State of Nebraska	402.00
Diamond Communication	1,913.80
Eggers Brothers	29.56

Electric Pump	2,416.13
Filter Care of Nebraska	39.95
Froisland, Jeremy	179.79
Gilbert Services	147.76
GIS Workshop	5,400.00
Glenn's Corner Market	65.43
Hach Chemical Company	240.20
Hamilton Associates	7,250.00
HOA Solutions	63.90
Hoak, Mike	426.00
Hopper, Judy	150.00
Husker Electric	156.66
H-W Enterprises	2,100.00
Jeanneret, Casey	177.07
JEO Consulting Group	5,272.40
Johnson Quik Stop	295.00
Kalamaja, James	144.74
KanEquip	3,145.80
League Of Municipalities	480.00

Lynch's Hardware	145.82
McMaster-Carr	116.72
Mid-Continent Sales	1,008.57
Mid-Iowa Solid Waste Equip	1,226.87
Mike's Window Service	24.23
MJS Market	64.78
Municipal Supply of NE	44.94
Northern Safety	134.94
NPPD	298,474.08
Olsson	6,688.44
One Call Concepts	23.69
OPPD	13,604.19
Paramount Linen & Uniform	1,302.48
Parrish, Rachel	181.24
Patterson, Tabetha	167.88
Petty Cash	255.14

Rasmussen Air & Gas Energy	145.79
Sack Lumber Company	194.88
Scantron	935.00
Solomon Corporation	438.36
Strayer, Courtney	171.70
The Cleaners	197.04
US Cellular	184.93
Vermeer Equipment	76.45
Village of Nemaha	3,827.50
Vision Care Direct	218.11
WAPA	25,035.42
Water Engineering	785.66
Wesco Distribution	106.50

Following discussion, Member Wilson motioned to approve the General Consent Items as presented. Member Shaw seconded the motion. Roll call: those voting aye – Wilson, Shaw and Knipe. Chairman Knipe declared the motion carried.

Reports: Water / Wastewater Department, Electric Department, Power Plant, Office and other.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, April 10, 2019 at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

ATTEST:

Chairman

Secretary

CERTIFICATE

I, Wende S. Bergmeier, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their March 13, 2019 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Wende S. Bergmeier, Notary Public in and for the State of Nebraska.
My Commission Expires July 25, 2022.