

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD April 20, 2022**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on April 20, 2022, at 1600 O Street at the hour of 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe called the meeting to order. Roll call: Member's present – Grant, Knipe, Shaw, and Wilson. Member absent Zaruba.

Chairman Knipe announced that this was an open meeting, and a copy of the open meetings act is posted on the northeast wall of the Board room.

Chairman Knipe acknowledged the following guest: Brad Harris representing Layne Christensen.

Chairman Knipe noted the County Commissioner was not present to address the Board on county Mapping Pictometry Software as requested. No action taken.

GM Hunter introduced Brad Harris from Layne Christensen Company. Information was provided on three test holes drilled as a potential site for Well #14. A determination was made that one of the sites would potentially be a good site to well test. Estimated cost to complete a test well was presented for \$16,715.00. After discussion, Member Grant made a motion to move forward to drill a test well as quoted. Member Shaw seconded the motion. Members voting aye – Knipe, Wilson, Shaw, and Grant. Motion carried.

GM Hunter requested permission to replace the Wellhouse #11. He noted this is our oldest well building. Quotes to provide a foundation for \$3,450.00 and a building for \$4,526.36 were presented. Member Wilson made a motion to replace the building at the costs presented. Member Shaw seconded the motion. Members voting aye – Wilson, Shaw, Grant, and Knipe. Motion carried.

GM Hunter provided information on two wells that are not included in the maintenance agreement. He expressed concerns over worn parts and potential unseen damage for Well #4 that has never been pulled. After discussion, the Board agreed that as a maintenance item, he should move forward to ensure the well is in proper condition. No motion necessary for a maintenance item.

GM Hunter provided information on potential funding opportunities available for the sewer line lining project. He requested permission to seek funding as needed. Once funding is secured, the Board will be approached with final plans for the project. Member Grant made a motion to grant GM Hunter permission to search for funding. Member Wilson seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Grant. Motion carried.

GM Hunter presented a quote from Pinpoint phone to provide phone and internet to both the City and Board of Public Works at a savings from the current provider. Member Shaw made a motion to switch phone and internet services to Pinpoint. Member Grant seconded the motion. Members voting aye – Grant, Knipe, Wilson, and Shaw. Motion carried.

GM Hunter provided an estimate of \$49,000.00 from Morrissey Engineering Inc. for the ARC Flash Study that was discussed at the March Board meeting. Olsson had submitted a proposal for \$29,700.00. After discussion, Member Grant made a motion to accept Olsson's proposal and proceed with the study. Member Shaw seconded the motion. Members voting aye – Knipe, Wilson, Shaw, and Grant. Motion carried.

Member Wilson made a motion to enter closed session at 12:05 p.m. Member Shaw seconded the motion. Members voting aye – Wilson, Shaw, Grant, and Knipe. Motion carried.

Member Grant made a motion to exit closed session at 12:13 p.m. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

GM Hunter requested permission to purchase a used reel stringing trailer. Estimated cost is \$8,500.00. Hunter will make the trip to inspect and pull the trailer. Member Shaw made a motion to authorize purchase of the trailer not to exceed \$8,500.00. Member Grant seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

Member Grant made a motion to enter closed session at 12:18 p.m. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

Member Shaw made a motion to exit closed session at 12:26 p.m. Member Grant seconded the motion. Members voting aye – Knipe, Wilson, Shaw, and Grant. Motion carried.

GM Hunter updated the Board on material shortages. Materials with original expected delivery dates eight to ten weeks out are now estimated eight to ten months with no guarantees. Meter sockets are estimated up to sixty weeks for delivery. No further action.

AFM Westhart presented the standard financial reports to the Board. Member Grant made a motion to accept the financial reports as presented. Member Wilson seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

AFM Westhart asked for any objections or exceptions to the General Consent Items listed under Agenda Item #16.

Approve the previous meeting’s minutes and dispense with the reading of the same.

- a) Approve monthly compensation of officers, management, and employees as previously fixed by the Board.
- b) Approve, ratify, and allow the following checks, recommended transfers and claims submitted for payment during the month.
- c) Approval of delinquent water and wastewater accounts.
- d) Transfer funds from E-W-WW Revenue funds into checking for expenses, plus the routine interdepartmental transfers in the amount of \$646,000.00.
- e) Approve Free Services Report.

Checks written during the month of March

AKRS Equipment	44.31
All Needs	1,083.67
Altec Industries Inc	22,924.53
American Recycling	15,927.66
Aramark Uniform	2,029.24
Archuleta, Laurie	138.84
B 103	190.00
Baird Holm LLP	2,194.25
Beard's Salvage	195.70
Board Of Public Works	19,413.19
Border States Industries Inc	29,455.55
Capital Business Systems, Inc	555.06
Capital One Spark Business	2,540.94
Caselle Inc	1,883.00
Central States Group	291.36
City of Auburn	12,624.26
Concrete Industries Inc	395.12

Cornhusker International	195.94
County Publications	535.02
Credit Information Services	95.60
DHHS State of Nebraska	268.00
Eggers Brothers Inc	339.00
Electric Pump	9,036.06
Filter Care of Nebraska	88.10
Glenn's Corner Market	171.79
Grainger Inc	142.52
Hach Chemical Company	1,323.23
Hawkins Inc	1,938.12
HDR Engineering Inc	12,938.13
HireRight Solutions LLC	70.14
Hoak, Mike	426.00
Interstate Industrial	42.14
JC Cross Company	13,268.86
JEO Consulting Group Inc	303.75

Kansas Municipal Utilities	500.00
Lavigne Construction Inc	817.18
Lawson Products Inc	72.55
Layne Christensen Co Inc	4,512.00
LARM	6,686.13
Lincoln Winwater	1,667.26
Lotter, Ron	235.58
Lynch's Hardware & Gifts	134.64
Matheson Tri-Gas Inc	84.61
McGill Restoration	65,672.00
Metron-Farnier LLC	3,815.03
Myler, Aryvia	134.91
Nebraska Municipal Power Pool	1,823.30
Nebraska Rural Water	790.00
Nebtech Calibration	155.12
Nemaha County Sheriff's Office	2.00
Northeast Community College	340.00
Olsson	1,427.75

OPPD	26,630.87
One Call Concepts Inc	66.88
Petty Cash	131.32
Sack Lumber Company	76.69
Scantron Technology Solutions	1,295.00
SCC Business Office	342.00
Sparling Instruments LLC	1,780.00
St of NE - Financial Services	900.00
Sunbelt Solomon Services, LLC.	1,070.33
U S A Blue Book	380.09
US Cellular	597.83
Village of Brownville	11,774.40
Village Of Johnson	3,860.27
Village of Nemaha	5,617.48
Water Engineering Inc	392.83
Wesco Distribution Inc	68.80
WAPA	24,873.34
Zoro Tools Inc	373.78

Following discussion Member Shaw made a motion to approve the General Consent Items as presented. Member Grant seconded the motion. Members voting aye – Grant, Knipe, Wilson, and Shaw. Motion carried.

Reports: Water / Wastewater Department, Electric Department, Power Plant, Office and other.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, May 18, 2022, at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

ATTEST:

Chairman

Secretary

CERTIFICATE

I, Tamara L Westhart, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their April 20, 2022 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Tamara L. Westhart, Notary Public in and for the State of Nebraska.
My Commission Expires October 4, 2023.