

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF PUBLIC WORKS  
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA  
HELD May 23, 2023**

**PURPOSE IS FOR REVIEW, DISCUSSION AND POSSIBLE ACTION ON PERSONNEL MATTERS AND  
RECOMMENDATIONS FROM HIRING COMMITTEE.**

**THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA**, met in special session on May 23, 2023, at 1600 O Street at the hour of 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe called the meeting to order. Roll call: Members present – Shaw, Grant, Knipe, Wilson, and Zaruba.

Chairman Knipe announced that this was an open meeting; a copy of the Open Meetings Act is posted on the northeast wall of the Board room.

Chairman Knipe opened the floor for public comment. No comments were presented to the Board.

Chairman Knipe requested a motion to approve General Consent items. Member Zaruba made a motion to accept the General Consent items as listed. Member Shaw seconded the motion. Members voting aye – Grant, Knipe, Wilson, Zaruba and Shaw. Motion carried.

Chairman Knipe stated the Board and BPW Department Heads will enter into closed session per the Nebraska Open Meetings Act. The purpose of the session is to review, discuss personnel matters and recommendations from the hiring committee. Member Grant made a motion to move into closed session at 11:35 a.m. Member Zaruba seconded the motion. Members voting aye – Shaw, Grant, Knipe, Wilson, and Zaruba. Motion carried.

Member Grant made a motion to end the closed session at 11:46 a.m. Member Zaruba seconded the motion. Members voting aye – Grant, Knipe, Wilson, Zaruba, and Shaw. Motion carried.

Member Grant made a motion to offer a contract to Ray Luhring, subject to approval from the Auburn City Council, as full-time General manager for the BPW effective June 19, 2023, through December 31, 2023, with an option to renew on a month-to-month basis starting January 1, 2024. Member Zaruba seconded the motion. Members voting aye – Knipe, Wilson, Zaruba, Shaw, and Grant. Motion carried.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, June 21, 2023, at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

ATTEST:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

**CERTIFICATE**

I, Tamara L. Westhart, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works in special meeting, May 23, 2023; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

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Tamara L. Westhart, Notary Public in and for the State of Nebraska.  
My Commission Expires October 4, 2023.