

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS  
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA  
HELD MAY 8, 2019**

**THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA**, met in regular session on May 8, 2019 at the regular meeting place of the Board at the hour of 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe announced that this was an open meeting and information about open meetings is posted on the north wall of the Board Room.

Chairman Knipe acknowledged that there were guests present to address the Board.

Chairman Knipe called the meeting to order. Roll call: Members present – Shaw, Buman, Knipe, Wilson and Zaruba.

General Manager (GM) David Hunter introduced Jonathan Mohr and Jake Miriovsky from JEO Consulting Group, Inc. (JEO) to update the Board on the Longs Creek Recharge Wetland Project. The purpose of performing the Longs Creek Wetland Restoration and Stream Assessment was for JEO to investigate the potential to restore the borrow pit into a functional wetland area for water quality, groundwater recharge, and outdoor educational possibilities. An opportunity exists to perform structural alterations to the hydrology of the area to create storage within the borrow pit. The feasibility study evaluated structural options to raise surface water within Longs Creek using grade control and within the borrow pits using water control structures and wetland restoration. Raising groundwater, in theory, would increase the capacity of the aquifer and provide additional recharge to groundwater for the adjacent municipal wells. However, it has been concluded that appreciable groundwater recharge is not a long-term solution for aquifer recharge. While the groundwater model did show an approximate increase of one-foot for each scenario, in average 'steady-state' hydraulic conditions, there is a limited unsaturated area within the aquifer to store recharged water. It is also possible that water recharge from the borrow pits could move back into Longs Creek, before benefiting nearby wells. Following the presentation, Chairman Knipe thanked Jonathan Mohr and Jake Miriovsky for attending and sharing the project findings.

GM Hunter updated the Board on Water and Wastewater Liens imposed on the 1313 10th Street property. This property was sold at auction. The buyer was unaware of the BPW Water and Wastewater Liens at the time of the purchase. The current lien balance against the property is \$1,246.15. The current owner is trying to sell to a new owner who wishes to rehab the property. To facilitate this sale, the current owner is requesting that the liens be reduced to \$400.00. Following discussion, Member Zaruba motioned to not reduce the liens on this property. Member Shaw seconded the motion. Roll call: those voting aye – Knipe, Wilson, Zaruba, Shaw and Buman. Chairman Knipe declared the motion carried.

GM Hunter updated the Board on the NPPD Energy Working Group and Wholesale Customers increases to three residential HVAC related incentive programs. These programs will be increased by approximately 33% over the current 2019 amounts. The three programs are: High Efficiency Heat Pumps, Cooling System Tune-ups, and Heat Pump Water Heaters. The increased incentives will be in effect from April 1st through December 31st, 2019 and will be reviewed at the end of the year. This increase in rebates is to assist residential customers who may have incurred damages to their HVAC systems due to flooding. However, the increased rebate amounts will be available to all customers.

Following discussion, Member Wilson motioned to approve the new rebate amounts. Member Buman seconded the motion. Roll call: those voting aye – Wilson, Zaruba, Shaw, Buman and Knipe. Chairman Knipe declared the motion carried.

GM Hunter updated the Board on claim filing for NEMA/FEMA funding for flood and storm damage. We have two roads to wells that need repairs but the road to Well #13 is in the worst condition. We also need to have bank stabilization done at the Magnolia Lift Station and the Nemaha River raw water line crossing. This work will require a contractor as the BPW does not have the equipment needed for these repairs. With these potential projects and NEMA/FEMA rules, we are going to have to create specifications and go through a bidding process to hire contractors. To insure we receive the maximum funding and do not miss any documentation, Board approval is requested to have JEO manage these projects. JEO's costs would be included in NEMA/FEMA claims. Following discussion, Member Wilson motioned to contract with JEO for this work. Member Shaw seconded the motion. Roll call: those voting aye – Zaruba, Shaw, Buman, Knipe and Wilson. Chairman Knipe declared the motion carried.

GM Hunter updated the Board on SPP rules that require the BPW to have only one transmission provider. Currently we have two, OPPD (WAPA) & NPPD. All new transmission arrangements must go through SPP. The BPW will need to move not only our WAPA but also our NPPD transmission services to NITS (SPP). At this time, NPPD has agreed to this arrangement. Since the NPPD PTP that serves us will expire in 2022, this appears to be the only option for all the transmission services. Our wholesale contract with NPPD will have to be amended and decisions on who will manage our BSS and ARR will need to be determined. Once this is completely finalized, in 2022 we could see a savings in the range of \$6,000.00 or better per month.

GM Hunter updated the Board on the Oestmann Land Lease Agreement. This agreement will be for a period of one year at a cost of \$1,000.00 and includes an extension option. This should give us more than enough time to get a test well drilled and pumping tests completed. Following discussion, Member Zaruba motioned to approve this land lease agreement. Member Buman seconded the motion. Roll call: those voting aye – Buman, Knipe, Wilson, Zaruba and Shaw. Chairman Knipe declared the motion carried.

GM Hunter updated the Board on the Health Insurance renewal date change from January 1 to July 1 each year. This renewal change will include Blue Cross/Blue Shield and Mid-America Benefits. The renewal cost increase will be 4.95% compared to an anticipated 6% increase. Following discussion, Member Zaruba motioned to approve the renewal date change. Member Buman seconded the motion. Roll call: those voting aye – Knipe, Wilson, Zaruba, Shaw and Buman. Chairman Knipe declared the motion carried.

GM Hunter updated the Board on the Windstream Joint Pole Lease and Attachment Agreement. The BPW Attorney drafted a letter of termination for the joint pole lease agreement with Windstream. Following discussion, Member Shaw motioned to approve and send a letter of termination for the joint pole use agreement with Windstream. Member Wilson seconded the motion. Roll call: those voting aye – Wilson, Zaruba, Shaw, Buman and Knipe. Chairman Knipe declared the motion carried.

Accounting and Finance Manager (AFM) Wende Bergmeier presented the standard financial reports to the Board and asked for questions regarding the same. Following discussion, Member Buman motioned to accept the financial reports as presented. Member Zaruba seconded the motion. Roll call: those voting aye – Zaruba, Shaw, Buman, Knipe and Wilson. Chairman Knipe declared the motion carried.

Chairman Knipe asked for any objections or exceptions to the General Consent Items listed under Agenda Item #13.

- a) Approve the previous meeting's minutes and dispense with the reading of the same.

- b) Approve monthly compensation of officers, management and employees as previously fixed by the Board.
- c) Approve, ratify and allow the following checks written/transfers during the month.
- d) Transfer funds from E-W-WW Revenue funds into checking for expenses, plus the routine interdepartmental transfers.
- e) Approve filing of Notices of Delinquency with the County Clerk.
- f) Transfer of \$467,000.00 to Checking from Revenue.

Checks written during the month of April:

AFLAC	675.90
Ameritas	15,564.05
ASB	700.00
BCBS	17,502.76
Black Hills Energy	133.58
Chase Paymentech	2,030.22
DIRECT DEPOSIT TOTAL	79,398.19
Fleet Services	2,417.30
FNCM WWTP Bond Payment	29,777.50
IBEW 1536	698.32
IRS	28,280.08

Mid-American Benefits	4,952.56
NDOR W/H	36,683.00
NSF & Returned Items	56.00
Standard Life	1,785.12
The Principal Group	859.93
Time Warner/Spectrum Business	117.22
Verizon Wireless	253.71
Windstream	705.05
Xpress Bill Pay	341.86

Approve the following claims submitted for payment:

Altec Industries	53.57
American Recycling & Sanitation	15,766.05
Baird Holm	23,251.18
Beard's Salvage	232.85
Bergmeier, Wende	110.08
Border States/Kriz-Davis	2,004.33
BPW	14,723.39
Bulldog Auto Supply	414.47
Capital Business Systems	365.79
Caselle	1,866.00
City of Auburn	7,070.09
Concrete Industries	391.39
County Publications	857.92
DHHS State of Nebraska	112.00
Dutch Pantry	812.60
Eggers Brothers	109.53
Electric Pump	1,556.06
Electric Transportation Partners	9,393.30
Glenn's Corner Market	648.82
Hach Chemical Company	260.79
Hawkins	894.12
Hoak, Mike	426.00
Husker Electric	167.86
JEO Consulting Group	18,340.10
Kidwell	997.00
KJ Whitehorse Bar & Grill	84.51
Lincoln Winwater	503.21

Lynch's Hardware	20.60
Martin Marietta Materials	6,135.24
McMaster-Carr Supply	30.21
Merz Ink	508.55
Mid-Continent Sales	46.77
Midwest Farmers Coop	117.50
Mike's Window Service	12.78
MJS Market	182.60
Municipal Supply of NE	324.51
NDEQ	300.00
NPPD	184,107.65
Northern Tool & Equipment	39.99
OK Tire	20.00
Olsson	16,641.82
One Call Concepts	186.68
Open Access Technology	400.00
Paramount Linen & Uniform	1,646.22
Pelican Meat Processing	491.20
Petty Cash	386.88
Sack Lumber	143.47
Scantron Technology Solutions	3,675.00
Stahl, Kelly	121.78
Stutheit Implement	150.21
Superior Sales & Service	116.43
T & R Electric	895.00
The Cleaners	283.30
U S A Blue Book	98.87

United Rentals	25.06
US Cellular	171.36
Village of Nemaha	3,888.15

Vision Care Direct	250.76
Water Engineering	392.83

Following discussion, Member Zaruba motioned to approve the General Consent Items as presented. Member Wilson seconded the motion. Roll call: those voting aye – Shaw, Buman, Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

Reports: Water / Wastewater Department, Electric Department, Power Plant, Office and other.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, June 12, 2019 at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

ATTEST:

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Chairman

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Secretary

**CERTIFICATE**

I, Wende S. Bergmeier, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their May 8, 2019 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

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Wende S. Bergmeier, Notary Public in and for the State of Nebraska.  
My Commission Expires July 25, 2022.