

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD June 15, 2022**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on June 15, 2022, at 1600 O Street at the hour of 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Acting Chairman Wilson called the meeting to order. Roll call: Member's present – Shaw, Grant, Wilson and Zaruba. Member Knipe absent.

Acting Chairman Wilson called for the annual election of officers for 2022-2023. Following discussion, Member Zaruba motioned to leave the slate of officers as is for the upcoming business year. Member Shaw seconded the motion. Roll call: those voting aye – Shaw, Grant, Wilson, and Zaruba. Chairman Wilson declared the motion carried.

Acting Chairman Wilson announced that this was an open meeting, and a copy of the open meetings act is posted on the northeast wall of the Board room.

Acting Chairman Wilson acknowledged the following guests: Brad Harris from Layne Christensen Company.

Brad Harris from Layne Christensen Company provided an update on the test well, noting the results were comparable to Well #7. Mr. Harris discussed potential options based on areas with similar land composition. No action.

GM Hunter noted the LARM LIGHT health insurance program has been approved and enrollment is in process. No action

GM Hunter requested approval to renew the Kidwell service agreement. He reminded the Board this is our phone service that is split with the City of Auburn. Member Grant made a motion to approve the contract. Member Zaruba seconded the motion. Members voting aye – Zaruba, Shaw, Grant, and Wilson. Motion carried.

GM Hunter updated the Board on the audit progress; he noted that the final report has not been finished. The report will be presented at the July Board meeting for approval. Member Zaruba made a motion to table the item. Member Grant seconded the motion. Member voting aye – Shaw, Grant, Wilson and Zaruba.

AFM Westhart presented the standard financial reports to the Board. Member Zaruba made a motion to accept the financial reports as presented. Member Wilson seconded the motion. Members voting aye – Shaw, Wilson and Zaruba. Motion carried.

AFM Westhart asked for any objections or exceptions to the General Consent Items listed under Agenda Item #10.

Approve the previous meeting's minutes and dispense with the reading of the same.

- a) Approve monthly compensation of officers, management, and employees as previously fixed by the Board.
- b) Approve, ratify, and allow the following checks, recommended transfers and claims submitted for payment during the month.
- c) Approval of delinquent water and wastewater accounts.
- d) Transfer funds from E-W-WW Revenue funds into checking for expenses, plus the routine interdepartmental transfers in the amount of \$696,000.00.
- e) Approve Free Services Report.

Checks written during the month of June

Airstream Heating & Cooling	12.20
AKRS Equipment	721.62
All Needs Computer & Mailing	82.74
Altec Industries Inc	49.26
American Recycling & Sanitation	15,981.48
Ameritas Life Insurance Corp	250.00
Aramark Uniform	1,604.14
Auburn Family Health Center	182.00
B 103	152.00
Baird Holm LLP	1,753.12
Beard's Salvage	177.89
Black Hills Energy	117.15
Blackburn Manufacturing	235.35
Board Of Public Works	18,159.50
Border States Industries Inc	76,279.79
Broxy, Ricky	208.04
Capital Business Systems, Inc	417.97
Capital One Spark Business	1,408.57
Caselle Inc	1,883.00
CCS Inc	6,600.00
Chase Paymentech	1,640.45
City of Auburn	10,535.01
Concrete Industries Inc	712.55
County Publications	105.45
Credit Information Services	23.90
DHHS State of Nebraska	220.00
Dutton-Lainson Company	1,071.73
Eggers Brothers Inc	385.12
Electro Industries / Gauge Tech	3,598.50
Envirodyne Systems Inc	18,921.00
Frontier Cooperative	1,312.50
Gardner Denver Inc	7,520.00
Glenn's Corner Market	113.28
Graham, Austin	268.13
Grainger Inc	306.87
Great Plains Lawn Care	680.00
Hawkins Inc	2,046.26
HDR Engineering Inc	6,070.88
HireRight Solutions LLC	112.24
HOA Solutions Inc	319.50
Hoak, Mike	426.00

Husker Electric	162.30
Lawson Products Inc	23.45
Lynch's Hardware & Gifts	41.23
Mayall, Daniel	242.14
Mid-American Benefits Inc	4,883.94
Mid-Iowa Solid Waste	505.05
Midwest Custom Coatings	5,000.00
Mike's Window Service	28.76
NE Department of Revenue	22,117.08
NDEE	125.00
Nebraska Municipal Power Pool	500.00
NPPD	144,093.07
Nemaha County Clerk	10.00
Nemaha County Treasurer	527.80
Nixon, Charles	297.66
Northern Tool & Equipment Co	39.99
Olsson	2,859.92
Omaha Public Power District	26,275.61
One Call Concepts Inc	136.13
Petty Cash	126.17
Primrose Oil Company, Inc.	2,598.14
Quadiant	540.88
Sack Lumber Company	330.81
Safety-Kleen Systems Inc	412.77
Scantron Technology Solutions	10,446.66
Southwest Power Pool	10,495.03
United Parcel Service	300.84
USPS	510.23
US Cellular	552.79
Verizon Wireless	199.72
Village of Brownville	7,234.18
Village of Nemaha	3,949.80
Volco Company	337.53
Water Engineering Inc	392.83
Wesco Distribution Inc	85.20
WAPA	21,568.89
WEX Fleet Universal	3,742.64
Willco Inc	1,605.00
Wilson Electric	140.00
Windstream	669.83
Xpress Bill Pay	554.01

Following discussion Member Grant made a motion to approve the General Consent Items as presented. Member Shaw seconded the motion. Members voting aye – Wilson, Zaruba, Shaw and Grant. Motion carried.

Reports: Water / Wastewater Department, Electric Department, Power Plant, Office and other.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, July 20, 2022, at the hour of 11:30 a.m. at the Board of Public Works Board Room. Acting Chairman Wilson declared the meeting adjourned.

ATTEST:

Chairman

Secretary

CERTIFICATE

I, Tamara L. Westhart, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their June 15, 2022 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Tamara L. Westhart, Notary Public in and for the State of Nebraska.
My Commission Expires October 4, 2023.