

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD JUNE 18, 2025**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on June 18, 2025, at 1600 O Street at 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe called the meeting to order. Roll call: Members present –Shaw, Grant, Knipe, Wilson, and Zaruba.

Chairman Knipe announced that this was an open meeting, and a copy of the Open Meetings Act is available on the conference table in the Board room.

Chairman Knipe acknowledged the following guests: Maxine Schatz and Jason DeBuhr – both representing the Nemaha County Ag Society.

Chairman Knipe called for election of officers. Member Grant made a motion to nominate Member Knipe as Chairman, Member Wilson as Vice Chairman, and Member Zaruba as Secretary. Member Shaw seconded the motion. After discussion, Members voting aye – Grant, Knipe, Wilson, Zaruba, and Shaw. Motion carried.

Chairman Knipe introduced Jason DeBuhr from the Nemaha County Ag Society. A request was presented to use water for an upcoming Legion Ball tournament and the Nemaha County Fair to be held August 9-13. Water usage for the Nemaha County Fair will be used from the Rotary Park Lake for animal consumption and cleaning as needed. The Board agreed that City water may be used when necessary. No action taken.

General Manager Luhring provided an update on CD's that matured May 26, 2025. Auburn State Bank was awarded the CD's with a 4.00% - 12-month term. No action taken.

General Manager requested authorization to submit for bids on five CD's maturing on July 08, 2025. CD's are currently valued at \$2,792,090.90. CD's will be awarded to the highest bidder. Member Zaruba made a motion to submit for bids as presented. Member Shaw seconded the motion. Members voting aye – Zaruba, Shaw, Grant, Knipe, and Wilson. Motion carried.

GM Luhring provided updates on the Westgate addition, noting that the street paving is nearly finished. Electric infrastructure installation will resume upon completion. No action taken.

GM Luhring provided information on the Drought Contingency Stage 3 Water Emergency, noting that there has been little change in the status of our wells. Rain has not been significant and therefore levels have not changed. Water usage continues to remain low due to customer vigilance in conservation. No action taken.

GM Luhring discussed the Long's Creek project as a short-term water source supply. State agencies are currently satisfied with projected plans, which include the installation of a UV treatment process at the Water Treatment Plant. GM Luhring requested authorization to request bids for a UV disinfection treatment system to be installed at the Water Treatment Plant. Member Grant made a motion to request bids upon completion of engineering specifications. Member Zaruba seconded the motion. Member's voting aye – Knipe, Wilson, Zaruba, Shaw, and Grant. Motion carried.

GM Luhring requested approval to enter into a lab proposal agreement with Westech for jar testing water from Longs Creek at a cost of \$3,380.00 per day, plus additional field service cost per day of \$1,600.00, which is not expected to be more than one or two days. Member Shaw made a motion to approve the agreement as presented. Member Wilson seconded the motion. Members voting aye – Wilson, Zaruba, Shaw, Grant, and Knipe. Motion carried.

GM Luhring requested authorization to request bids for a temporary Water Treatment Plant that will treat water extracted from Long's Creek for a short-term water supply. Member Grant made a motion to advertise for bids based on specifications presented. Member Zaruba seconded the motion. Members voting aye – Zaruba, Shaw, Grant, Knipe, and Wilson. Motion carried.

GM Luhring updated the Board on progress of the NPPD Capacity Purchase agreement noting that eight companies are involved in the negotiations. No action taken.

GM Luhring provided updates on progress of the NPPD Wholesale Power contract. No action taken.

GM Luhring provided information on a public outreach open house that will be held at Arbor Manor on June 25th. The open house is the first of sixteen across the State of Nebraska that will focus on educating the community of the benefits of being selected as a finalist for a Small Modular Reactor (SMR). No action taken.

Water/Wastewater Manager Slater provided updates on the progress of CO2 cleaning of the wells. Three wells remain and are projected to be finished on Friday June 20, 2025. No action taken.

AFM Westhart presented the standard financial reports to the Board. Member Grant made a motion to accept the financial reports as presented. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, Knipe, Wilson, and Zaruba.

AFM Westhart asked for any objections or exceptions to the General Consent Items listed under Agenda Item #18.

Approve the previous meeting minutes and dispense with the reading of the same.

- a) Approve monthly compensation of officers, management, and employees as previously fixed by the Board.
- b) Approve, ratify, and allow the following checks, recommended transfers and claims submitted for payment during the month.
- c) Transfer funds from E-W-WW Revenue funds into the checking fund for expenses plus the routine interdepartmental transfers in the amount of \$418,000.00.
- d) Approve the City Free Services Report.
- e) Approve NOD's and Satisfied NOD's as presented.

Checks written during the month of May.

Airstream Heating	4,287.00
Altec Industries Inc	424.23
American Recycling	21,047.45
Auburn Auto Center	40.00
Auburn Family Health	112.00
Auburn Plumbing	7.75
B 103	171.00
Beard's Salvage	59.38
Blackburn Manufacturing	501.24
Board Of Public Works	15,952.55
Border States Industries	764.29

Buck, Evon	30.00
Bulldog Auto Supply	175.83
Capital Business Systems	388.20
Capital One	1,645.29
Caselle Inc	2,267.00
City of Auburn	10,560.16
Coe, Susan	175.55
County Publications	982.07
Credit Information Services	94.15
Culbertson, Joseph	97.82
DHHS State of Nebraska	332.00

Duncan, Steve	30.00
Eggers Brothers Inc	57.45
Frontier Cooperative	1,550.00
Gilbert Services	694.45
Glenn's Corner Market	147.29
Great Plains Lawn Care	1,740.00
Green Care Lawn Service	1,400.00
Hach Chemical Company	650.86
Haggerty, Keith	400.00
Hamilton Associates PC	1,450.00
Hawkins Inc	30.00
HDR Engineering Inc	6,467.02
HireRight Solutions LLC	258.41
Husker Electric	952.11
IBT Industrial Solutions	1,861.12
Jackson Services Inc.	2,074.18
Johansen Drainage & Tile	7,745.00
Johnson, Brad	30.00
Jones, Elmer	150.00
Koso, Kevin	55.80
Layne Christensen Co Inc	9,854.00
LifeGuard MD, Inc.	965.93
Lincoln Winwater	3,935.43
Lynch's Hardware & Gifts	132.44

MARC	685.50
MEAN	1,370.00
Mike's Window Service	63.36
Miller & Associates	975.00
NMC Exchange LLC	2,476.00
One Call Concepts Inc	171.76
Pinpoint Auburn, Inc	434.13
PIP Marketing	2,164.95
RESCO	2,489.67
Sack Lumber Company	295.45
SECUR-SERV	25,882.98
State of NE DHHS	1,225.00
State of Nebraska	190.17
Summit Fire Protection	886.47
US Cellular	712.17
USPS	4,000.00
Village of Brownville	7,148.13
Village of Nemaha	4,925.33
WAPA	31,538.50
Water Engineering Inc	432.11
Wesco Distribution Inc	1,979.07
Wheeler, Austin	77.08
Zoro Tools Inc	734.44

Following discussion, Member Grant made a motion to approve the General Consent Items as presented. Member Wilson seconded the motion. Members voting aye – Grant, Knipe, Wilson, Zaruba and Shaw. Motion carried.

Reports: Electric, Power Plant, Water/Wastewater, Office.

There being no further business to come before the Board, and by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, July 16, 2025, at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

ATTEST:

Chairman

Secretary

CERTIFICATE

I, Tamara L Westhart, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their June 18, 2025 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.