

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD JUNE 8, 2017**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on June 8, 2017 at the regular meeting place of the Board at the hour of 5:30p.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe announced that this was an open meeting and information about open meetings is posted on the north wall of the Board Room.

Chairman Knipe acknowledged that there were guests present to address the Board.

Chairman Knipe called the meeting to order. Roll call: Members present – Shaw, Buman, Knipe, Wilson and Zaruba.

Chairman Knipe opened with the annual election of Board Officers. Board Member Zaruba motioned to leave the slate of officers as is for the upcoming business year. Member Buman seconded the motion. Roll call: those voting aye – Buman, Knipe, Wilson, Zaruba and Shaw. Chairman Knipe declared the motion carried.

General Manager (GM) David Hunter introduced Edward Kobeszka and Trisha Newell, representatives from Verizon Grid Wide Technology who gave a presentation on how the BPW could utilize the Verizon network and smart metering technology. As we move forward with meter replacements, we need to have an idea of what direction we are going with a communications backbone so we can order meters that will give us the full benefit of the smart metering network that is available. The Board thanked the Verizon representatives for this valuable information.

GM Hunter updated the Board on the need to replace aging trucks used for meter reading and in the wastewater department. Following discussion, Member Zaruba motioned to allow GM Hunter to write specifications and advertise for bids for two ½ ton extended cab pickup trucks. Member Buman seconded the motion Roll call: those voting aye – Wilson, Zaruba, Shaw, Buman and Knipe. Chairman Knipe declared the motion carried.

GM Hunter presented the semi-annual NDEQ/SRF Water Plant loan payment. Board approval is requested to transfer additional funds to support the \$125,280.71 payment due on June 15. Member Buman motioned to approve this request. Member Wilson seconded the motion. Roll call: those voting aye – Zaruba, Shaw, Buman, Knipe and Wilson. Chairman Knipe declared the motion carried.

GM Hunter opened the discussion regarding the free water the BPW provides to the City and the Splash Pad water usage to date. The City currently receives free water at all City locations. In 2016, this equated to a value of \$12,592.00. This free service is in violation of the City Code. All of the BPW facilities pay utility bills as part of their operational costs. During the period between 5/26/17 and 5/31/17, the Splash Pad used an average of 38,000 gallons of water per day, with a peak of 43,790 gallons and a flow rate over 65 gpm. At this rate, we estimate the usage will exceed 3.5 million gallons of water for the season. For every day the Splash Pad operates, the Water Plant has to operate one hour longer. This additional water usage is also impacting the operation of the 6th Street Lift Station, as the pumps have to run 1 for 1 when the Splash Pad is in use. We have seen a couple times that both pumps need to run to keep up with the additional flows. Board members discussed water usage regulation options and possible charges to the City for Splash Pad water usage. The Board understands that the City has cut down the time the Splash Pad is in use; and has decided to watch the Splash Pad water usage over the next month and review this issue at the next Board meeting.

AFM Bergmeier presented the standard financial reports to the Board and asked for questions regarding the same. Following discussion, Member Buman motioned to accept the financials as presented. Member Shaw seconded the motion. Roll call: those voting aye – Buman, Knipe Wilson, Zaruba and Shaw. Chairman Knipe declared the motion carried.

Chairman Knipe asked for any objections or exceptions to the General Consent Items listed under Agenda Item #10.

- a) Approve the previous meeting’s minutes and dispense with the reading of the same.
- b) Approve monthly compensation of officers, management and employees as previously fixed by the Board.
- c) Approve, ratify and allow the following checks written/transfers during the month.
- d) Transfer funds from E-W-WW Revenue funds into checking for expenses, plus the routine interdepartmental transfers to T&D.
- e) Transfer of \$630,000.00 to Checking from Revenue.

Checks written during the month of May:

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| AFLAC | 584.50 |
| Ameritas | 7,030.15 |
| ASB | 200.00 |
| BCBS | 19,485.10 |
| Black Hills Energy | 133.58 |
| DIRECT DEPOSIT TOTAL | 74,176.90 |
| FICA W/H Correction | 10.71 |
| Fleet Services | 1,820.69 |
| Hasler | 189.31 |
| IBEW 1536 | 723.88 |
| IRS | 14,615.56 |

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| Mid-American Benefits | 2,408.94 |
| NDOR W/H | 28,816.58 |
| NEChildSupport | 332.00 |
| NSF Items | 392.75 |
| Paymentech Fee | 1,678.06 |
| Standard Life | 1,780.91 |
| The Principal Group | 766.79 |
| Time Warner | 107.24 |
| Verizon Wireless | 85.08 |
| Windstream | 667.70 |
| XpressBillPay Fee | 262.90 |

Approve the following claims submitted for payment:

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| American Recycling&Sanitation | 15,670.89 |
| American Safety Utility | 391.90 |
| B 103 | 171.00 |
| Baird Holm | 74.00 |
| Baldwin Pole | 11,591.46 |
| Beard's Salvage | 296.47 |
| Blackburn Mfrg | 61.62 |
| BPW | 22,002.68 |
| Bulldog Auto Supply | 374.00 |
| Capital Business | 268.61 |
| Caselle | 1,205.00 |
| Cass County Bank | 282.86 |
| City of Auburn | 7,308.57 |
| Colin Electric | 447.05 |
| Collection Assoc | 193.87 |
| Concrete Ind | 1,314.58 |
| County Publications | 133.60 |
| Credit Info Svcs | 106.80 |
| DHHS St of NE | 642.00 |

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|------------------------|-----------|
| Dutton-Lainson | 9,211.90 |
| Eakes Office | 124.12 |
| Eggers Brothers | 63.97 |
| Fastenal | 1,396.46 |
| Filter Care of NE | 30.35 |
| First Bank Card Center | 1,411.69 |
| Glenn's Corner Mkt | 131.97 |
| Hach Chemical Co | 374.93 |
| Hall, Mary | 30.00 |
| Hawkins | 1,535.45 |
| HD Supply Waterworks | 126.28 |
| Heintzelman, Tyler | 301.62 |
| HHS-State of NE | 260.63 |
| HOA Solutions | 15,150.00 |
| Hoak, Mike | 426.00 |
| Husker Electric | 9,908.00 |
| Jennings, Kurt | 132.24 |
| Johnson Quik Stop | 226.80 |
| Kriz-Davis | 20,220.96 |

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|----------------------------|------------|
| Kuhlmann, Kevin | 85.60 |
| LifeGuard MD | 425.84 |
| Lincoln Winwater | 846.58 |
| Lynch's Hardware | 93.16 |
| Manufacturers Edge | 1,714.67 |
| McMaster-Carr | 21.54 |
| Mellage Truck & Tractor | 42.50 |
| Mid-Iowa Solid Waste Equip | 506.11 |
| Mike's Window Svc | 11.45 |
| Municipal Supply of NE | 351.79 |
| Nardielle, Kenleigh | 146.14 |
| NDEQ | 125,405.71 |
| NPPD | 228,623.20 |
| Nemaha County Clerk | 10.00 |
| Oestmann, James | 22.06 |
| OK Tire | 423.49 |
| One Call Concepts | 97.80 |
| Orscheln | 229.48 |
| Paramount Linen & Uniform | 1,702.05 |

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| Petty Cash | 54.53 |
| Remmers, Gene | 200.00 |
| Sack Lumber | 112.08 |
| Sargent Drilling | 2,909.58 |
| Schellpeper, Travis | 276.85 |
| Slater, Harley A | 121.76 |
| Sparks, Caci | 265.51 |
| Striggow's Southside | 153.98 |
| Stutheit Implement | 234.54 |
| Sunmart | 6.30 |
| The Cleaners | 336.56 |
| Tincher Of Auburn | 1,437.24 |
| UPS | 102.43 |
| Village of Nemaha | 3,682.82 |
| Vision Care Direct | 330.08 |
| Waters, Mike | 861.00 |
| Willco | 1,650.75 |
| WRK Systems | 13,333.81 |

Following brief discussion, Member Buman motioned to approve the General Consent Items as presented. Member Zaruba seconded the motion. Roll call: those voting aye – Knipe, Wilson Zaruba, Shaw and Buman. Chairman Knipe declared the motion carried.

Reports: Water / Wastewater Department, Electric Department, Power Plant, Office and other.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held July 13, 2017 at the hour of 5:30 p.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

Chairman

ATTEST:

Secretary

CERTIFICATE

I, Wende S. Bergmeier, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their June 8, 2017 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Wende S. Bergmeier, Notary Public in and for the State of Nebraska.
My Commission Expires July 25, 2018.