

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD JUNE 14, 2018**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on June 14th, 2018 at the regular meeting place of the Board at the hour of 5:30 p.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe announced that this was an open meeting and information about open meetings is posted on the north wall of the Board Room.

Chairman Knipe acknowledged that there were guests present to address the Board.

Chairman Knipe called the meeting to order. Roll call: Members present – Knipe, Wilson and Zaruba. Members Buman and Shaw were absent.

Chairman Knipe opened with the annual election of Board Officers. Board Member Zaruba motioned to leave the slate of officers as is for the upcoming business year. Member Wilson seconded the motion. Roll call: those voting aye – Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

General Manager (GM) David Hunter updated the Board on the Water Recharge Permit. GM Hunter introduced Vanessa Silke from Baird Holm LLP who further explained the status of the Water Recharge Permit. At the hour of 5:32pm, Member Zaruba motioned to go into closed session. Member Wilson seconded the motion. Roll call: those voting aye – Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried. At the hour of 5:57pm, Member Wilson motioned to come out of closed session. Member Zaruba seconded the motion. Roll call: those voting aye – Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

GM Hunter welcomed Chad Podolak and Carsten Mlady. Carsten will serve as our new NPPD Wholesale Representative.

GM Hunter introduced Wayne Williams, President of Interconnection Systems Inc. (ISI) and Ric Hansen, ISI Projects Engineer who explained utility scale solar systems. Local solar systems give communities and utilities options within the renewable energy sector. The cost of solar systems has become much more economically feasible as technology and overall cost of these systems has improved. The NPPD contract allows the BPW to install up to 10% of peak load with a renewable energy source, behind the meter. With the current BPW load, we could install a 1-megawatt renewable energy source. This would allow us to project not only long-term renewable energy, but also a reduction in overall energy costs to the community. With the BPW membership in NECA, we could receive grant funding to assist with the cost for this type of project. Chairman Knipe thanked Wayne and Ric for their presentation and indicated that the Board will continue discussions on renewable energy sources.

GM Hunter presented a CD consolidation proposal that would combine maturing and low performing CD's at higher interest rates. Following discussion, Member Zaruba motioned to allow Accounting and Finance Manager (AFM) Wende Bergmeier to consolidate half of the proposed CD's within the next two weeks and the other half in the next two months at the best interest rate available for a term of 59 months. Member Wilson seconded the motion. Roll call: those voting aye – Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

GM Hunter presented a proposal from Westrum Leak Detection to perform a leak detection survey on the water distribution system over the next 1- 5 years. Following discussion, Member Zaruba motioned

to contract with Westrum Leak Detection. Member Wilson seconded the motion. Roll call: those voting aye – Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

GM Hunter presented a proposal from Gardner-Denver for the annual maintenance of the WWTP blowers. Following discussion, Member Zaruba motioned to contract with Gardner-Denver. Member Wilson seconded the motion. Roll call: those voting aye – Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

GM Hunter presented a proposal to have the WWTP Reed Beds cleaned out of bio-solids. Following discussion, GM Hunter was directed to research rental equipment and a process to accomplish this project in-house and to bring this information to the next Board meeting.

GM Hunter presented the July 1 newsletter for review and approval. Member Zaruba motioned to approve the July 1 newsletter. Member Wilson seconded the motion. Roll call: those voting aye – Zaruba, Knipe and Wilson. Chairman Knipe declared the motion carried.

AFM Bergmeier presented the standard financial reports to the Board and asked for questions regarding the same. Following discussion, Member Zaruba motioned to accept the financial reports as presented. Member Wilson seconded the motion. Roll call: those voting aye – Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

Chairman Knipe asked for any objections or exceptions to the General Consent Items listed under Agenda Item #14.

- a) Approve the previous meeting's minutes and dispense with the reading of the same.
- b) Approve monthly compensation of officers, management and employees as previously fixed by the Board.
- c) Approve, ratify and allow the following checks written/transfers during the month.
- d) Transfer funds from E-W-WW Revenue funds into checking for expenses, plus the routine interdepartmental transfers to T&D.
- e) Transfer of \$691,000.00 to Checking from Revenue.

Checks written during the month of May:

AFLAC	537.58
Ameritas	15,628.09
ASB	500.00
BCBS	19,811.11
Black Hills Energy	284.47
Constellation Energy	1,705.75
DIRECT DEPOSIT TOTAL	79,137.63
Fleet Services	2,475.69
IBEW 1536	709.20
IRS	28,635.70
Mid-American Benefits	3,040.26
NE Child Support	664.00

NE Dept of Revenue	33,316.95
NEOPOST	193.78
NSF & Adj. Items	926.08
Paymentech Fee	1,699.82
Standard Life	1,757.87
The Principal Group	801.94
Time Warner Cable	117.22
Verizon Wireless	171.33
Windstream	695.75
XpressBillPay Fee	280.90

Approve the following claims submitted for payment:

American Recycling & Sanitation	15,758.25
Archrock Services, L.P.	4,721.70
Auburn Automotive Inc.	799.68
B 103	190.00
Baird Holm LLP	2,806.89
BPW	15,462.00

Border States Ind/Kriz-Davis	2,508.14
Brownville Lyceum	49.67
Bulldog Auto Supply	541.38
Capital Business Systems	284.58
Capital One Spark Business	4,330.27
Carpenter Paper	65.82

Carte, Nathan	156.22
Caselle Inc	1,650.00
Cato, Deja	183.49
City of Auburn	7,418.09
Concrete Industries	380.21
County Publications	269.35
Credit Information Services	45.75
DHHS State of Nebraska	744.00
DLT Solutions,	1,205.40
Dutton-Lainson	22,365.00
Eggers Brothers	13.20
Fairbanks Morse	1,538.70
Fiorese, Patricia	30.00
Gerdes, Pearle	30.00
Glenn's Corner Market	216.95
Governor Control Systems	4,168.89
Hach Chemical	33.48
Hawkins	717.08
Hoak, Mike	426.00
Husker Electric	4,194.93
Kuhl, Peggy	300.00
Lawson Products	39.39
League of Municipalities	10,625.00
Lincoln Winwater	838.86
LyBarger, Drey	199.62
Lynch's Hardware	31.48
McMaster-Carr Supply	736.12
Merz Ink	85.11
Mid-Continent Sales	473.50
Midwest Farmers Coop	611.40
Mike's Window Service	11.45
Municipal Supply of NE	322.07
NDEQ - Fiscal Services	124,665.83
Nemaha County Clerk	30.00
Nichols Masonry	18.00

Northern Safety	114.18
NPPD	246,156.17
OK Tire	20.00
Olsson Associates	6,430.74
One Call Concepts	109.11
OPPD	11,960.80
Paper Tiger Shredding	165.23
Paramount Linen & Uniform	1,790.50
Patton, Frances	5.00
Peaker Services	324.20
Petty Cash	355.91
Rasmussen Air & Gas	150.58
Roybal, Melissa	39.77
Sack Lumber Company	174.63
Scantron Technology Solutions	14,690.00
Seidl, Bryan	30.00
Shopko Stores	76.62
Skarshaug Testing Laboratory	419.11
Solomon Corporation	2,928.75
St of NE - Financial Services	214.04
T & R Electric	5,610.00
The Cleaners	256.69
Thieme, Pamela	233.45
U.S. Postal Service	152.00
United Parcel Service	135.65
United States Plastic	29.05
US Cellular	156.52
Village of Nemaha	3,960.71
Vision Care Direct	302.10
WAPA	24,194.46
Water Engineering	392.83
Wesco Distribution	4,467.52

Following discussion, Member Zaruba motioned to approve the General Consent Items as presented. Member Wilson seconded the motion. Roll call: those voting aye – Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

Reports: Water / Wastewater Department, Electric Department, Power Plant, Office and other.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held July 12, 2018 at the hour of 5:30 p.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

Chairman

ATTEST:

Secretary

CERTIFICATE

I, Wende S. Bergmeier, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their June 14, 2018 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Wende S. Bergmeier, Notary Public in and for the State of Nebraska.
My Commission Expires July 25, 2018.