

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD JULY 10, 2019**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on July 10, 2019 at the regular meeting place of the Board at the hour of 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe announced that this was an open meeting and information about open meetings is posted on the north wall of the Board Room.

Chairman Knipe acknowledged that there were no guests present to address the Board.

Chairman Knipe called the meeting to order. Roll call: Members present – Shaw, Knipe, Wilson and Zaruba. Member Buman arrived at 11:37 a.m.

General Manager (GM) David Hunter presented on the 4160/12470 voltage conversion work. The engineering estimate at the start of this project for this work was \$652,000.00. Without getting the pencil too sharp, we're nearly \$100,00.00 less than that now. The IES base bid was \$448,402.92. Based on all that, the IES bid looks fair and very close to the estimate. Following discussion, Member Zaruba motioned to approve the voltage conversion contractor bid. Member Wilson seconded the motion. Roll call: those voting aye – Buman, Knipe, Wilson, Zaruba and Shaw. Chairman Knipe declared the motion carried.

GM Hunter presented on the 4160/12470 voltage conversion substation work. Engineering is working on the final design and bid documents. We will be getting bid specs completed for the contractor work in the substation for bidding. Following discussion, Member Wilson motioned to approve the bid specs for the 4160 substation work. Member Buman seconded the motion. Roll call: those voting aye – Knipe, Wilson, Zaruba, Shaw and Buman. Chairman Knipe declared the motion carried.

GM Hunter presented on the Q street repair work cost to a customer. The customer had a problem and needed the line excavated and we were going to need to do the same and it was agreed by the customer the cost would be shared. Total expenses incurred by the BPW for the entire job was \$20,262.63. GM Hunter would like to bill the customer \$7,872.62 for their share of the contractor, rock and concrete costs. Following discussion, Member Buman motioned to approve the customer come meet with GM Hunter about the bill he will be receiving from BPW. Member Zaruba seconded the motion. Roll call: those voting aye – Wilson, Zaruba, Shaw, Buman and Knipe. Chairman Knipe declared the motion carried.

GM Hunter presented on the removal of asbestos from the power plant roof. There are about 10, 4x6 sheets of asbestos on the roof of the power plant that was once used as an insulation barrier for exhaust. BPW needs to have these removed by a licensed contractor and properly disposed of. BPW estimates the cost should not exceed \$5,000.00. Following discussion, Member Shaw motioned to approve the removal of the asbestos sheets. Member Zaruba seconded the motion. Roll call: those voting aye – Zaruba, Shaw, Buman, Knipe and Wilson. Chairman Knipe declared the motion carried.

GM Hunter presented on changing the phone and internet service provider to Spectrum. We have received a proposal from Spectrum to provide our phone and internet services. This is an apple to apple comparison with Spectrum at \$214.92 & Windstream at \$310.00 per month. Following discussion, Member Zaruba motioned to approve the change from Windstream to Spectrum. Member Buman

seconded the motion. Roll call: those voting aye – Shaw, Buman, Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

GM Hunter presented the FEMA flood/damage updates. BPW is working with the FEMA/NRCS on getting their damaged sites evaluated. From BPW's understanding of the rules, moving forward, for repairs with either agency, we will need to get an RFP from engineering to hire an engineering firm for repair/mitigation specs. We have completed site inspections for the Well 13 and Wells 1, 2 & 7 roads and the electric work. BPW still hasn't had an inspection on Longs Creek and the Nemaha River. We are still waiting on NRCS to decide if these will be FEMA or NRCS projects.

GM Hunter updated the Board on the Peru water supply. The temporary plant that was brought in has not been successful. Vessco is now in the process of building a portable sand filter plant which is like what the Peru old plant was. With the update on damages to the Peru lagoons and the local levee, JEO is also looking at options for the wastewater. Included as an option was a potential pipeline to the Auburn WWTP. This is in an early stage and I don't think this will come to light but was an easy potential project to help the community understand the impact of potential costs.

GM Hunter updated the Board on the EV Charging Station. The EV Charging Station is installed and operational. At this point, it is a free service for users. If the station would start getting a lot of usage, it would then may need to be reevaluated and possibly begin charging a fee.

Member Wilson opened the discussion of the cost of services for water/wastewater and rates. His thought was for the BPW to have a professional service evaluate the current BPW Water and Wastewater Rates and Rates Structure. The Board instructed management to develop an RFP to present to the Board at the next meeting to review and get proposals to have a professional service come in to do a full evaluation of the BPW water/wastewater rates.

GM Hunter updated the Board on the Finance Manager position. We have gone through all the applications and have contacted qualified candidates for interviews.

AFM Wende Bergmeier presented the standard financial reports to the Board and asked for questions regarding the same. Following discussion, Member Zaruba motioned to accept the financial reports as presented. Member Buman seconded the motion. Roll call: those voting aye – Buman, Knipe, Wilson, Zaruba and Shaw. Chairman Knipe declared the motion carried.

Chairman Knipe asked for any objections or exceptions to the General Consent Items listed under Agenda Item #15.

- a) Approve the previous meeting's minutes and dispense with the reading of the same.
- b) Approve monthly compensation of officers, management and employees as previously fixed by the Board.
- c) Approve, ratify and allow the following checks written/transfers during the month.
- d) Transfer funds from E-W-WW Revenue funds into checking for expenses, plus the routine interdepartmental transfers.
- e) Approve filing of Notices of Delinquency with the County Clerk.
- f) Transfer of \$610,000.00 to Checking from Revenue.

Checks written during the month of May:

AFLAC	675.90
Ameritas	14,932.41
Annual PCORI Fee	102.90
ASB	700.00
BCBS	17,502.76
Black Hills Energy	156.60

Chase Paymentech	1,811.60
DIRECT DEPOSIT TOTAL	74,636.91
Fleet Services	2,871.42
IBEW 1536	698.32
IRS	25,996.91
Mid-American Benefits	2,455.75
NDOR	31,366.92

NEOPOST	100.00
NSF ITEMS	199.88
Standard Life	1,776.67
The Principal Group	814.02
Time Warner / Spectrum	117.22

UPS	79.63
Verizon Wireless	252.60
Windstream	694.59
Xpress Bill Pay	342.20

Approve the following claims submitted for payment:

American Recycling & Sanitation	16,051.13
County Publications	191.45
Baird Holm	40,060.80
Beard's Salvage	422.20
Blackburn Manufacturing	164.65
Board Of Public Works	13,496.45
Capital Business Systems	520.13
Caselle Inc	1,866.00
City of Auburn	7,801.47
The Cleaners	217.27
First Wireless	115.00
Diamond Communication	1,526.39
Eggers Brothers	797.01
Electric Pump	2,433.55
Credit Information Services	47.50
Auburn Family Health	206.00
Filter Care of Nebraska	56.35
Glenn's Corner Market	109.83
Hach Chemical Company	1,314.40
Hawkins	2,960.30
DHHS State of Nebraska	428.00
DHHS Division of Public Health	28.75
HOA Solutions	486.11
Hoak, Mike	426.00
Husker Electric	13,335.48
JEO Consulting Group	2,700.00
Johnson Quik Stop	39.88
Border States / Kriz-Davis	4,120.16
Lawson Products	87.32
LARM	1,959.66
LONM	9,855.00
Lincoln Winwater	1,829.67
McMaster-Carr Supply	360.61
Meyer-Earp Auto Center	554.93
Midwest Laboratories	246.00
Mike's Window Service	12.78
Municipal Supply of NE	117.05

Nebraska Power Review Board	797.63
NPPD	265,120.34
Village of Nemaha	5,640.28
OK Tire	186.58
Olsson	40,623.58
One Call Concepts	99.36
Paramount Linen & Uniform	1,319.52
Sack Lumber Company	191.40
Safety-Kleen Systems	389.96
Solomon Corporation	1,533.60
Merz Ink	76.68
St of NE - Financial Services	700.00
Auburn Automotive	239.28
US Cellular	163.15
Village of Brownville	2,044.80
Scantron Technology Solutions	2,860.00
Water Engineering	392.83
Wesco Distribution	1,238.00
White Castle Roofing	450.00
Village Of Johnson	3,778.43
Kiekel, Dustin	200.00
Rogge, Harvey	40.00
Koulogeorge, James	178.51
Heath, Ryan	203.84
White, Mason	52.24
Clark, James	1,200.00
Falk, Rae Ann	40.00
LifeGuard MD	415.86
KJ Whitehorse Bar & Grill	142.90
Ind Networking Solutions	42.60
NE Community Energy Alliance	500.00
Oestmann, Linda	1,000.00
Airstream Heating & Cooling	279.00
LMT	5,175.38
Truck Center Companies	503.65

Following discussion, Member Zaruba motioned to approve the General Consent Items as presented. Member Buman seconded the motion. Roll call: those voting aye – Knipe, Wilson, Zaruba, Shaw and Buman. Chairman Knipe declared the motion carried.

Reports: Water / Wastewater Department, Electric Department, Power Plant, Office and other.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, August 14, 2019 at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

ATTEST:

Chairman

Secretary

CERTIFICATE

I, Wende S. Bergmeier, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their July 10, 2019 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Wende S. Bergmeier, Notary Public in and for the State of Nebraska.
My Commission Expires July 25, 2022.