

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS  
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA  
HELD JULY 12, 2018**

**THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA**, met in regular session on July 12th, 2018 at the regular meeting place of the Board at the hour of 5:30 p.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe announced that this was an open meeting and information about open meetings is posted on the north wall of the Board Room.

Chairman Knipe acknowledged that there were no guests present to address the Board.

Chairman Knipe called the meeting to order. Roll call: Members present – Shaw, Buman, Knipe, Wilson and Zaruba.

General Manager (GM) David Hunter requested the Board's direction on the Interconnection Systems Inc. (ISI) utility scale solar systems. With our membership in the Nebraska Community Energy Alliance, we could apply for a grant to assist with the costs we would incur in developing a Solar Site. If the Board would be interested in this project, our power costs could increase about \$90 per Kw per year. Following discussion and due to the number of projects the BPW is currently working on, the Board unanimously decided to table this project for the time being.

GM Hunter updated the Board on the status of the Wellhead Protection (WHPP) and Water Source Plans and requested approval of the final Water Source Plan. The BPW has received official approval for our WHPP by the State of Nebraska and NeDEQ. Our Water Source Plan received official approval from the EPA, NeDEQ and NRD, making the BPW the first utility in the United States to have an approved Water Source Protection Plan. With official approval of these plans, the BPW can now submit applications for Federal 319 Water Funds. Clean Water Act Section 319(h) funds are provided only to designated State and tribal agencies to implement approved nonpoint source management programs. Additionally, the BPW is now able to apply for a grant to cover up to 60% of practices within our Wellhead Protection Area (WHPA) such as cover crops, buffers, etc. Following discussion, Member Zaruba motioned to approve the Water Source Plan as presented. Member Buman seconded the motion. Roll call: those voting aye – Buman, Knipe, Wilson, Zaruba and Shaw. Chairman Knipe declared the motion carried.

GM Hunter indicated that he is still working on additional options for cleaning out the WWTP Reed Beds. More information will be presented at the August 9th Board meeting.

GM Hunter updated the Board on the status of the Water Recharge Permit. No adverse results came from the DNR prehearing held on July 12th. GM Hunter will have additional updates for the Board at the August 9th Board meeting.

Accounting and Finance Manager (AFM) Wende Bergmeier presented updated ASB account signature cards for the Boards Review and approval. Following discussion, Member Zaruba motioned to approve the signature cards as presented. Member Buman seconded the motion. Roll call: those voting aye – Shaw, Buman, Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

Chairman Knipe opened the discussion on personnel issues. At the hour of 5:50 p.m., Member Shaw motioned to go into closed session. Member Wilson seconded the motion. Roll call: those voting aye – Buman, Knipe, Wilson, Zaruba and Shaw. Chairman Knipe declared the motion carried. At the hour of

6:01 p.m., Member Zaruba motioned to come out of closed session. Member Buman seconded the motion. Roll call: those voting aye – Buman, Knipe, Wilson, Zaruba and Shaw. Chairman Knipe declared the motion carried.

AFM Bergmeier presented the standard financial reports to the Board and asked for questions regarding the same. Following discussion, Member Buman motioned to accept the financial reports as presented. Member Zaruba seconded the motion. Roll call: those voting aye – Knipe, Wilson, Zaruba, Shaw and Buman. Chairman Knipe declared the motion carried

Chairman Knipe asked for any objections or exceptions to the General Consent Items listed under Agenda Item #11.

- a) Approve the previous meeting’s minutes and dispense with the reading of the same.
- b) Approve monthly compensation of officers, management and employees as previously fixed by the Board.
- c) Approve, ratify and allow the following checks written/transfers during the month.
- d) Transfer funds from E-W-WW Revenue funds into checking for expenses, plus the routine interdepartmental transfers to T&D.
- e) Approve filing of Notices of Delinquency with the County Clerk.
- f) Transfer of \$533,000.00 to Checking from Revenue.

Checks written during the month of June:

AFLAC	537.58
Ameritas	14,808.62
ASB	530.00
BCBS	19,092.42
Black Hills Energy	152.97
Constellation Energy	214.22
DIRECT DEPOSIT TOTAL	73,962.19
Fleet Services	2,628.83
Form 720 Annual PCORI Fee	136.23
IBEW 1536	709.80
IRS	26,403.45
Mid-American Benefits Claims	4,145.03

NDOR	30,766.60
NE child Support	664.00
NEOPOST	100.00
NSF/Adj Items	895.12
Paymentech Fee	1,706.87
Standard Life	1,752.85
The Principal Group	824.30
Time Warner Cable/Spectrum	117.22
UPS	134.56
Verizon Wireless	233.86
Windstream	697.39
XpressBillPay	284.80

Approve the following claims submitted for payment:

Altec Industries	971.57
American Recycling & Sanitation	16,022.25
B 103	152.00
County Publications	120.70
Baird Holm	8,142.82
Beard's Salvage	111.21
Bergmeier, Wende	239.99
BPW	16,365.38
Bulldog Auto Supply	678.03
Caselle	1,650.00
City of Auburn	10,990.07
The Cleaners	223.66
Collection Associates	26.91
Concrete Industries	220.99
Cornhusker International Trucks	1,109.23

Midwest Farmers Cooperative	620.50
Diamond Comm Solutions	1,472.08
Eggers Brothers	35.70
Electric Pump	6,182.18
Credit Information Services	73.20
Auburn Family Health Center	35.00
Capital One Spark Business	1,174.27
Glenn's Corner Market	398.45
Grainger	216.29
Hach Chemical Company	1,383.87
Hawkins	3,220.49
DHHS State of Nebraska	165.00
Hoak, Mike	426.00
Husker Electric	502.26
JEO Consulting Group	3,825.00

Border States / Kriz-Davis	3,832.07
Lawson Products	198.72
League of Municipalities	470.00
Lincoln Winwater	68.50
Brownville Lyceum	153.20
Lynch's Hardware	317.90
McMaster-Carr Supply	81.17
Mellage Truck & Tractor	37.80
Metering & Technology Solutions	373.46
Mike's Window Service	11.45
NPPD	308,243.44
Nemaha Country Market	30.85
Village of Nemaha	4,529.95
Northern Safety Co	648.73
OK Tire	115.55
Olsson Associates	12,699.93
Omaha Slings Incorporated	111.31
One Call Concepts	110.19
Paramount Linen & Uniform	1,432.40
Petty Cash	260.94
St of NE - Financial Services	537.50
Subsurface Solutions	3,141.69
NDEQ - Fiscal Services	150.00
T & R Electric Incorporated	14,084.00

US Cellular	322.19
HireRight Solutions	35.70
Vessco Inc	1,135.11
Vision Care Direct	280.40
Scantron Technology Solutions	399.00
Water Engineering	392.83
Wesco Distribution	3,169.44
Schlange, Eimer	30.00
Wilson, Hannah	203.57
Bader, David	223.85
Mattox	142.34
Clifton, Karlee	31.32
Wegener, Austin	273.83
Caufield, Alanna	65.70
Wittmann, Dennis	27.02
Hahn, Alice	30.00
LifeGuard MD	253.89
American Fence Company	4,990.00
NE Community Energy Alliance	500.00
Gimenez, Janice	30.00
Hitzel, Doug	30.00

Following discussion, Member Buman motioned to approve the General Consent Items as presented. Member Wilson seconded the motion. Roll call: those voting aye – Wilson, Zaruba, Shaw, Buman and Knipe. Chairman Knipe declared the motion carried.

Reports: Water / Wastewater Department, Electric Department, Power Plant, Office and other.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held August 9, 2018 at the hour of 5:30 p.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

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Chairman

ATTEST:

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Secretary

**CERTIFICATE**

I, Wende S. Bergmeier, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their July 12, 2018 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

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Wende S. Bergmeier, Notary Public in and for the State of Nebraska. My Commission Expires July 25, 2018.