

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS  
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA  
HELD AUGUST 16, 2023**

**THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA**, met in regular session on August 16, 2023, at 1600 O Street at the hour of 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe called the meeting to order. Roll call: Members present – Shaw, Grant, Knipe, and Wilson. Absent – Zaruba.

Chairman Knipe announced that this was an open meeting, and a copy of the Open Meetings Act is posted on the northeast wall of the Board room.

Chairman Knipe acknowledged the following guests: Rich and Jane Andrew.

General Manager Luhring (GM Luhring) requested permission to renew CD's maturing September 16, 2023, at the best available interest rate locally. Member Shaw made a motion to move forward with CD renewals from the highest bidder. Member Wilson seconded the motion. Members voting aye – Grant, Knipe, Wilson, and Shaw. Motion carried.

GM Luhring provided information on the Water Plant Fail Over proposal which would create an additional level of security over the current system. Member Grant made a motion to approve the proposal of \$640.00. Member Shaw seconded the motion. Members voting aye – Wilson, Shaw, Grant, and Knipe. Motion carried.

Chairman Knipe opened the floor for discussion on the Andrew property easement. After discussion, it was determined that more information is needed. Item tabled.

GM Luhring informed the Board the office hours are scheduled to be changed effective September 11, 2023. The new hours will be 7:00 a.m. to 4:00 p.m. Electric, Power Plant and Water/Wastewater department hours will remain the same at 7:30 a.m. to 4:00 p.m. No action.

GM Luhring provided the Board with information on the Long-Term Water Source Mapping project, noting NRD has completed the flyover portion. LRE will compile a final report once NRD has finalized the project and has submitted the information. The report is expected to be complete near the end of the year. No action.

GM Luhring advised the Board that the Cathodic Protection project for the gas line entering the power plant is scheduled to be completed the week of August 21<sup>st</sup>. No action.

GM Luhring updated the Board on issues that delayed a portion of the Catalyst Recertification. Units #1 and #7 passed. Olsson determined they needed additional time to complete the testing and will reschedule the remaining generators at a later date. No action.

GM Luhring provided an update on the Northwest Feeder Capacitor Bank project. Preliminary designs to correct power factor issues will be brought to the Board for approval when complete. No action.

Water/Wastewater Manager Slater provided updates on the Peru Water line. The estimated start date to begin supplying water is September 15, 2023. No action.

GM Luhring updated the Board with information that IBEW has requested to open union negotiations for the 2024-2026 years. Chairman Knipe stated the Board will enter closed session per the Nebraska Open Meetings Act. The purpose of the session is to review and discuss union negotiations. Member Grant made a motion to move into closed session at 11:54 a.m. Member Shaw seconded the motion. Members voting aye – Grant, Knipe, Wilson, and Shaw. Motion carried.

Member Grant made a motion to end the closed session at 12:25 p.m. Shaw seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

AFM Westhart presented the standard financial reports to the Board. Member Grant made a motion to accept the financial reports as presented. Member Shaw seconded the motion. Members voting aye – Knipe, Wilson, Shaw, and Grant. Motion carried.

AFM Westhart asked for any objections or exceptions to the General Consent Items listed under agenda Item #15.

Approve the previous meeting minutes and dispense with the reading of the same.

- a) Approve monthly compensation of officers, management, and employees as previously fixed by the Board.
- b) Approve, ratify, and allow the following checks, recommended transfers and claims submitted for payment during the month.
- c) Transfer funds from E-W-WW Revenue funds into checking for expenses plus the routine interdepartmental transfers in the amount of \$523,000.00
- d) Approve Free Services Report.

Checks written during the month of July.

Airstream	175.12
Allen, Charles	30.00
Altec Industries Inc	157.40
American Recycling	20,757.31
Auburn Family Health	112.00
Auburn Plumbing	7,852.84
B 103	152.00
Binder Bros., Inc.	1,523.38
Blackburn Manufacturing	91.36
Board Of Public Works	15,636.26
Bradshaw, David	4.78
Bulldog Auto Supply	314.26
Campbell, Brad	121.21
Capital Business Systems	430.72
Capital One	4,723.72
Carstensen Contracting	500.00
Caselle Inc	1,940.00
City of Auburn	17,780.36
CNA SURETY	273.70
Concrete Industries Inc	44.80
County Publications	281.28
Credit Information Services	99.60
DHHS State of Nebraska	299.00
Dutton-Lainson Company	1,826.69
Eggers Brothers Inc	2,110.69
ESI Water	23,376.75
Filter Care of Nebraska	20.25
Flair, Andrew	169.18
Frontier Cooperative	271.58
Gardner Denver Inc	12,067.24
Glenn's Corner Market	250.06
Grainger Inc	1,636.44
Green Care Lawn Service	920.00
Hawkins Inc	1,484.49
HireRight Solutions LLC	87.33

HOA Solutions Inc	2,715.33
Husker Electric	4,075.87
Itron Inc	319.50
Jackson Services Inc.	1,605.66
JEO Consulting Group Inc	2,111.30
Joe, Anthony	360.00
Johnny's Tire & Battery	835.94
Johnson Quik Stop	96.56
Kansas Municipal Utilities	25.00
Kidwell Inc	32.50
Kreifels, Noah	130.39
Layne Christensen Co Inc	15,172.00
LONM	2,265.00
Lickteig, Henry	174.15
LifeGuard MD, Inc.	52.08
Lincoln Winwater	2,193.90
Lindsey, Tyler	224.26
Lynch's Hardware & Gifts	142.25
Manufacturers Edge, Inc.	3,664.21
McMaster-Carr Supply	479.94
Mechanical Sales Inc	5,025.37
Midwest Laboratories Inc	65.55
Miller, Phil	30.00
Nemaha County Clerk	10.00
Norris, Parker	5.97
One Call Concepts Inc	130.84
Pinpoint Auburn, Inc	432.18
PIP Marketing Signs & Print	2,172.96
Pippert, David	30.00
Rewound Power Motors	5,625.93
Rhodus, Cady	426.00
Sack Lumber Company	233.42
SECUR-SERV	3,660.54
Smith & Loveless Inc	1,148.88
US Cellular	12,984.18

USA Blue Book	394.45
Village of Brownville	8,136.69
Village of Nemaha	4,626.95
Water Engineering Inc	432.11

Wesco Distribution Inc	2,182.08
WAPA	39,243.22
Wolak, Lauren	186.46
Zoro Tools Inc	518.60

Following discussion Member Shaw made a motion to approve the General Consent Items as presented. Member Wilson seconded the motion. Members voting aye – Knipe, Wilson, Shaw, and Grant. Motion carried.

Reports: Electric, Power Plant, Water/Wastewater Department, Office.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, September 20, 2023, at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

ATTEST:

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Chairman

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Secretary

**CERTIFICATE**

I, Tamara L Westhart, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their August 16, 2023 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

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Tamara L. Westhart, Notary Public in and for the State of Nebraska.  
My Commission Expires October 4, 2023.