

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS  
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA  
HELD August 17, 2022**

**THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA**, met in regular session on August 17, 2022, at 1600 O Street at the hour of 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe called the meeting to order. Roll call: Members present – Shaw, Grant, Knipe, Wilson. Absent member – Zaruba.

Chairman Knipe announced that this was an open meeting, and a copy of the Open Meetings Act is posted on the northeast wall of the Board room.

Chairman Knipe acknowledged there were no guests present.

GM Hunter provided information to the Board regarding a request for an interlocal agreement for BPW to provide CDL certification to Nemaha County maintenance employees preparing to test for their CDL license. After discussion, the Board determined it would be appropriate to request billing at our hourly labor rate of \$45.00. This would be to compensate BPW for the employee’s time. GM Hunter will notify Nemaha County with the information. No further action.

GM Hunter presented cafeteria plan documents that have been updated due to recent benefit changes. Member Grant made a motion to accept the plan documents as presented. Member Shaw seconded the motion. Members voting aye – Knipe, Wilson, Shaw, and Grant. Motion carried.

GM Hunter introduced a proposal from Hamilton Associates for a four-year contract to provide audit services. Following discussion, Member Grant made a motion to accept the proposal. Member Wilson seconded the motion. Members voting aye – Wilson, Shaw, Grant and Knipe. Motion carried.

GM Hunter updated the Board on the lease agreement for an easement that allows Peru to build a booster station at the site of the old water plant. After discussion, Member Wilson made a motion to accept the lease agreement as presented. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

AFM Westhart presented the standard financial reports to the Board. Member Wilson made a motion to accept the financial reports as presented. Member Grant seconded the motion. Members voting aye –Shaw, Grant, Knipe, and Wilson. Motion carried.

AFM Westhart asked for any objections or exceptions to the General Consent Items listed under Agenda Item #9.

Approve the previous meeting’s minutes and dispense with the reading of the same.

- a) Approve monthly compensation of officers, management, and employees as previously fixed by the Board.
- b) Approve, ratify, and allow the following checks, recommended transfers and claims submitted for payment during the month.
- c) Transfer funds from E-W-WW Revenue funds into checking for expenses, plus the routine interdepartmental transfers in the amount of \$589,000.00.
- d) Approve Free Services Report.

Checks written during the month of July

All Needs	4,086.95
Altec Industries Inc	287.69
American Recycling	16,319.81
Aramark	1,580.14
Auburn Auto Center	1,439.64

Auburn Family Health	147.00
B 103	152.00
Beard's Salvage	29.72
Billesbach, Doug	30.00
Board Of Public Works	13,764.83

Border States Industries Inc	5,443.66
Bulldog Auto Supply	206.73
Capital Business Systems	417.97
Capital One Spark Business	2,906.07
Caselle Inc	1,940.00
City of Auburn	13,533.89
CNA SURETY	273.70
County Publications	54.95
Credit Information Services	107.55
Crotty, Ryan	4,000.00
DHHS State of Nebraska	17.00
Digi-Key 4103111	108.94
Eggers Brothers Inc	763.79
Filter Care of Nebraska	20.65
Glenn's Corner Market	326.36
Grainger Inc	288.01
Great Plains Lawn Care	1,360.00
Hach Chemical Company	265.79
Harold K Scholz Company Inc	7,583.80
Hawkins Inc	803.64
Hoak, Mike	426.00
Husker Electric	6,774.38
Itron Inc	366.09
JEO Consulting Group Inc	1,425.70
Lawson Products Inc	220.58
Lincoln Winwater	987.79
Midwest Custom Coatings	14,400.00

Midwest Laboratories Inc	21.55
Municipal Supply of NE Inc	281.34
NDEE	150.00
Nemaha County Clerk	30.00
Nichols Masonry	3,850.00
Northern Safety Co Inc	34.38
Omaha Public Power District	26,463.37
One Call Concepts Inc	102.59
Paul Mueller Company	534.67
Petty Cash	34.42
Sack Lumber Company	134.27
Scantron Technology	6,287.19
Smith, Ron	30.00
United States Postal Service	107.89
US Cellular	533.27
Village of Brownville	7,404.48
Village of Nemaha	4,546.38
Water Engineering Inc	392.83
WAPA	33,673.87
Winn Rack	3,179.03
DHHS	611.70
Gray, Wyatt	18.61
Martin, Derrick	300.00
Meyer, Amanda	144.91
Reyes, Brandon	107.37
Williams, Jackie	128.78
Wright, Steve	300.00

Following discussion Member Grant made a motion to approve the General Consent Items as presented. Member Shaw seconded the motion. Members voting aye – Grant, Knipe, Wilson, and Shaw. Motion carried.

Reports: Water / Wastewater Department, Electric Department, Power Plant, Office and other.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, September 21, 2022, at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Wilson declared the meeting adjourned.

ATTEST:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

**CERTIFICATE**

I, Tamara L Westhart, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their August 17, 2022 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

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Tamara L. Westhart, Notary Public in and for the State of Nebraska.  
My Commission Expires October 4, 2023.