

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS  
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA  
HELD AUGUST 20, 2025**

**THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA**, met in regular session on August 20, 2025, at 1600 O Street at 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe called the meeting to order. Roll call: Members present –Shaw, Grant, and Knipe. Absent – Wilson and Zaruba.

Chairman Knipe announced that this was an open meeting, and a copy of the Open Meetings Act is available on the conference table in the Board room.

Member Wilson present at 11:32 a.m.

Chairman Knipe acknowledged the following guest: Joel Kelsay – Property Owner.

Chairman Knipe introduced Joel Kelsay, owner of property at 612 10<sup>th</sup> Street. Kelsay requested reimbursement of cost to install sewer infrastructure at the property. After discussion, the Board determined that during the 2010 sewer project, the Water/Wastewater manager had acted in good faith to contact the property owner and at that time declined connection. The Board communicated there is no cost reimbursement. No action taken.

GM Luhring provided updates on the Westgate addition, our water and electrical portions are near completion and a walk through is scheduled for August 21, 2025. No action taken.

GM luhring presented a master lease agreement from WesTech for pre-clarification equipment rental in the amount of \$281,810.00 for six months in 2026 to be used for the Longs Creek water project. A deposit of \$20,000.00 is required to hold equipment for April 2026 delivery. Freight is subject to change based on actual cost. Member Grant made a motion to enter into agreement as presented. Member Shaw seconded the motion. Members voting aye – Wilson, Shaw, Grant, and Knipe. Motion carried.

GM Luhring presented bids received from Miller & Associates on UV equipment for the water plant. Two bids were reviewed and Luhring recommended a bid from Electric Pump, LLC in the amount of \$149,250.00. After discussion, Member Shaw made a motion to accept the bid as presented, rejecting the bid from Xylem Water solutions USA, Inc. for \$168,180.00. Member Wilson seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

Water Wastewater Manager Slater presented information on Drought Contingency Stage 2 water warning. He noted that pumping and static levels of the wells are above normal levels, and rainfall of twenty-seven inches has also exceeded the average year to date amounts of twenty-two inches. W/WW Manager Slater believes that at this time the wells should be able to keep up with normal usage. After discussion, the Board determined that water restrictions should be lifted.

GM Luhring updated the Board on the Longs Creek project noting that all requirements for this stage have been met and we have approval to move forward with the project. The design phase and the UV installation will require approval from the State of Nebraska. Project date for implementation is April 2026. No action taken.

GM Luhring provided an update on the NPPD Capacity Purchase Agreement. The agreement will be presented for approval at the September 17, 2025, BPW Board meeting. No action taken.

GM Luhring provided an update on the 2026 NPPD Wholesale Power Contract. The contract will be presented for approval at the September 27, 2025, BPW Board meeting. No action taken.

GM Luhring presented quotes from Layne Christensen to provide well cleaning and pump inspection for wells 1, 2, 5, 6, 19, and 20. After comparison of quotes, Member Grant made a motion to accept a quote to purchase Wilo pumps for each well and replace as needed during the inspection and cleaning at a cost of \$44,215.00. Member Wilson seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

GM Luhring requested permission to submit invitation for bids for a 2024 or 2025 4x4 ½ ton crew cab pickup truck, which will replace a 2005 Chevy ½ ton van. Member Shaw made a motion to move forward with bid requests. Member Grant seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

GM Luhring updated the Board of employees that participated in the Nemaha County parade. Appreciation was expressed by the Board. No action taken.

GM Luhring stated that no action is needed on the Personnel Board request.

GM Luhring requested closed session on matters involving personnel and potential litigation. Member Grant made a motion to enter closed session pursuant to Nebraska State Statute at 12:19 p.m. Member Shaw seconded the motion. Members voting aye – Wilson, Shaw, Grant, and Knipe. Motion carried.

Member Grant made a motion to exit closed session at 12:34 p.m. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

AFM Westhart presented the standard financial reports to the Board. Member Grant made a motion to accept the financial reports as presented. Member Shaw seconded the motion. Members voting aye – Grant, Knipe, Wilson, and Shaw. Motion carried.

AFM Westhart asked for any objections or exceptions to the General Consent Items listed under Agenda Item #18.

- a) Approve the previous meeting minutes and dispense with the reading of the same.
- b) Approve monthly compensation of officers, management, and employees as previously fixed by the Board.
- c) Approve, ratify, and allow the following checks, recommended transfers and claims submitted for payment during the month.
- d) Transfer funds from E-W-WW Revenue funds into the checking fund for expenses plus the routine interdepartmental transfers in the amount of \$692,000.00.
- e) Approve the City Free Services Report.

#### Checks written during the month of July.

Altec Industries Inc	6,025.41
American Recycling	21,102.31
Anderson, Aracelly	525.00
Andrew, Jordan	197.82
Atkinson, Mitchell	210.74
Auburn Family Health Center	209.00
B 103	190.00
Beard's Salvage	372.75
Blackburn Manufacturing	169.17
Board Of Public Works	17,631.10
Border States Industries Inc	4,120.77
Bulldog Auto Supply	289.53
Capital Business Systems	388.20
Capital One Spark Business	5,325.42

Caselle Inc	2,267.00
CCI-ATX, LLC	426.77
City of Auburn	15,400.51
CNA SURETY	273.70
Cornhusker International	58.82
County Publications	1,147.05
Credit Information Services	80.70
DHHS State of Nebraska	4,966.00
Edstramd. Sherri	407.91
Eggers Brothers Inc	59.98
Fausti, Joseph	116.98
Filter Care of Nebraska	48.00
First Wireless Inc	173.77
Frontier Cooperative	165.08

Gentert, Bob	120.00
Gilbert Services	38.50
Glenn's Corner Market	143.06
Grainger Inc	341.43
Great Plains Lawn Care	1,985.00
Green Care Lawn Service	1,120.00
Hawkins Inc	685.05
HDR Engineering Inc	1,538.32
HireRight Solutions LLC	132.23
HOA Solutions Inc	4,647.38
Husker Electric	12.03
Jackson Services Inc.	4,360.76
Johnny's Tire & Battery	23.00
Kaelin, Ronald	64.97
LONM	2,344.00
Matheson Tri-Gas Inc	75.04
Mechanical Sales Inc	719.10
Metron-Farnier LLC	2,538.71
Midwest Laboratories Inc	52.55
Mike's Window Service	46.32
Miller & Associates	20,078.89
Miller, Nevin	30.00
NE Power Review Board	780.11
NE Water Resources Assoc.	105.00

One Call Concepts Inc	145.70
Petty Cash	293.15
Pinpoint Auburn, Inc	433.93
PIP Marketing Signs & Print	2,165.20
Remmers, Helen	30.00
Sack Lumber Company	220.81
Safety-Kleen Systems Inc	433.26
SECUR-SERV	1,281.48
Siebold, Gabrielle	237.78
Smith, Sally	30.00
State of NE - DHHS	869.45
Sunbelt Solomon Services	17,998.50
Truck Center Companies	4,900.94
US Cellular	785.82
Vermeer Equipment	211.68
Village of Brownville	10,231.76
Village Of Johnson	4,173.88
Village of Nemaha	6,567.15
Wahoo Utilities	3,582.78
WAPA	42,160.10
Water Engineering Inc	432.11
Wesco Distribution Inc	6,336.75
Zoro Tools Inc	1,113.70

Following discussion, Member Grant made a motion to approve the General Consent Items as presented. Member Wilson seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

Reports: Electric, Power Plant, Water/Wastewater, Office.

There being no further business to come before the Board, and by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, September 17, 2025, at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

ATTEST:

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Chairman

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Secretary

### CERTIFICATE

I, Tamara L Westhart, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their August 20, 2025 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

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Tamara L. Westhart, Notary Public in and for the State of Nebraska.  
My Commission Expires October 4, 2027.