

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD SEPTEMBER 18, 2024**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on September 18, 2024, at 1600 O Street at the hour of 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe called the meeting to order. Roll call: Members present – Shaw, Grant, Knipe, Wilson and Zaruba.

Chairman Knipe announced that this was an open meeting, and a copy of the Open Meetings Act is posted on the northeast wall of the Board room.

Chairman Knipe acknowledged the following guests: John Krajewski – JK Energy Consulting.

Chairman Knipe opened the floor to public comment. No comments were presented to the Board.

GM Luhring introduced John Krajewski from JK Energy Consulting to provide preliminary discussion of the electric, water and wastewater rate study. Final recommendations will be provided at the October Board meeting. No action taken.

GM Luhring noted that after discussion with the City of Auburn he learned that projections for development in the Skaggs addition are not available. The lot owned by the City of Auburn is intended for future electrical growth. GM Luhring recommended retaining the lot at this time until it has been determined that it will not be needed. After discussion, the Board directed GM Luhring to check with the City to determine if there is a possibility of a potential land swap within the addition. No action taken.

GM Luhring updated the Board that eight CD's matured on September 18th. Union Bank & Trust and Auburn State Bank submitted bids. The high bid was awarded to Auburn State Bank. No action taken.

GM Luhring requested authorization to wire funds and make payment for the Wastewater Bond in the amount of \$435,000.00 for principal and \$2,090.00 interest. Total amount due \$437,090.00. Member Zaruba made a motion to approve the wire and payment as presented. Member Grant seconded the motion. Members voting aye – Zaruba, Shaw, Grant, Knipe, and Wilson. Motion carried.

GM Luhring requested authorization to plan the 2024 Fall Energy Fest on October 22, 2024. Member Shaw made a motion to move forward with the Energy Fest. Member Grant seconded the motion. Members voting aye – Shaw, Grant, Knipe, Wilson, and Zaruba. Motion carried.

GM Luhring noted that Kerns Excavating is scheduled to begin the aeration basin valve replacement the last week of September. No action taken.

GM Luhring provided updates on the sewer lining and rehabilitation project, noting there is eight hundred feet of pipe to be lined, and twelve top hats need to be completed. The project will then be done. No action taken.

GM Luhring updated the Board on the Omega Morgan large equipment move. BPW has completed all lines that need to be raised or bored. The move will begin September 29th. Equipment will be moved after 10:00 p.m. on Sunday's and Wednesdays. The last equipment should be hauled on October 23rd. No action taken.

GM Luhring provided updates on the Westgate addition. Water/Wastewater Manager Slater, Electric Manager Kuhlmann, and GM Luhring attended a preconstruction meeting. The project is scheduled

to begin the end of September with the electrical projected to start early Spring. All equipment and materials for electrical infrastructure have been received. No action taken.

GM Luhring updated the Board on laminated poles that were ordered to support City Christmas decorations on the east side of Auburn on Highway 136. Poles were in the process of being installed at the time of the meeting. The City will reimburse costs over \$2,000.00. No action taken.

GM Luhring presented the proposed 2025 budget for discussion. The final budget will be presented at the October 16th meeting. No action taken.

GM Luhring noted he will be attending a meeting in York, NE to discuss the NPPD Capacity Purchase contract which will be renegotiated at the same time as NPPD's Wholesale Power contract. No action taken.

GM Luhring requested a closed session to discuss a proposed NPPD Wholesale Power Contract. Member Zaruba made a motion to move into closed session at 12:26 p.m. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, Knipe, Wilson, and Zaruba. Motion carried. Chairman Knipe stated the Board will enter closed session per the Nebraska Open Meetings Act. The purpose is to discuss the proposed NPPD Wholesale Power Contract.

Member Zaruba made a motion to end the closed session at 12:43 p.m. Member Shaw seconded the motion. Members voting aye – Grant, Knipe, Wilson, Zaruba, and Shaw. Motion carried.

AFM Westhart presented the standard financial reports to the Board. Member Grant made a motion to accept the financial reports as presented. Member Zaruba seconded the motion. Members voting aye – Shaw, Grant, Knipe, Wilson, and Zaruba. Motion carried.

AFM Westhart asked for any objections or exceptions to the General Consent Items listed under Agenda Item #18.

Approve the previous meeting minutes and dispense with the reading of the same.

- a) Approve monthly compensation of officers, management, and employees as previously fixed by the Board.
- b) Approve, ratify, and allow the following checks, recommended transfers and claims submitted for payment during the month.
- c) Transfer funds from E-W-WW Revenue funds into checking for expenses plus the routine interdepartmental transfers in the amount of \$1,419,000.00.
- d) Approve Free Services Report.

Checks written during the month of August.

American Recycling	20,750.32
Auburn Family Health	224.00
B 103	171.00
Beard's Salvage	159.50
Behrends, Kirby	30.00
Board Of Public Works	16,973.61
Border States Industries	18,347.81
Bulldog Auto Supply	534.07
Capital Business	393.11
Capital One	5,134.43
Caselle Inc	2,018.00
Catlett, Linda	30.00
City of Auburn	10,985.72
Concrete Industries Inc	143.14
County Publications	269.86
Credit Information Services	161.40

DHHS State of Nebraska	766.00
Dutton-Lainson Company	4,297.00
Eggers Brothers Inc	67.04
Frontier Cooperative	67.50
Glenn's Corner Market	10.32
Green Care Lawn Service	1,400.00
Hach Chemical Company	356.39
Hawkins Inc	1,894.25
HDR Engineering Inc	2,191.86
HireRight Solutions LLC	231.73
HOA Solutions Inc	3,563.05
Hotsy Equipment Co.	195.94
Jackson Services Inc.	1,953.89
Jeanneret, Donna	30.00
Kansas Municipal Utilities	150.00
Lawson Products Inc	295.01

LARM	299,411.00
Lincoln Winwater	253.36
Lynch's Hardware & Gifts	45.23
MacQueen Equipment	34,212.99
McGargill, Donald	30.00
Mellage Truck & Tractor Inc	568.87
Midwest Laboratories Inc	308.00
Moerer, Jenny	458.89
Morrissey, Teresa	600.00
Municipal Pipe Tool Co.	42,206.62
Municipal Supply of NE Inc	670.97
Nebraska City Utilities	1,020.00
Nebraska Rural Water	450.00
Nemaha County Clerk	10.00
One Call Concepts Inc	261.69
Petty Cash	193.34
Pinpoint Auburn, Inc	433.58

PIP Marketing Signs & Print	2,753.87
Safety-Kleen Systems Inc	433.79
SECUR-SERV	1,713.93
US Cellular	804.72
USA Blue Book	378.18
Village of Brownville	7,580.71
Village of Nemaha	4,303.73
Water Engineering Inc	432.11
WAPA	38,556.07
Zoro Tools Inc	855.22
Catholic Social Services	46.78
Grable, Riley	35.69
Hinojosa, Guadalupe	233.32
Jamison, Misty	132.32
Lockhorn, Chase	276.98
Sherman, Bailey	45.06
Trammel, Lori	106.24

Following discussion Member Grant made a motion to approve the General Consent Items as presented. Member Zaruba seconded the motion. Members voting aye – Grant, Knipe, Wilson, Shaw, and Zaruba. Motion carried.

Reports: Electric, Power Plant, Water/Wastewater, Office.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, October 16, 2024, at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

ATTEST:

Chairman

Secretary

CERTIFICATE

I, Tamara L Westhart, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their September 18, 2024 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Tamara L. Westhart, Notary Public in and for the State of Nebraska.
My Commission Expires October 4, 2027.