

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD SEPTEMBER 11, 2019**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on September 11, 2019 at the regular meeting place of the Board at the hour of 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Co-Chairman Wilson announced that this was an open meeting and information about open meetings is posted on the north wall of the Board Room.

Co-Chairman Wilson acknowledged that there were no guests present to address the Board.

Co -Chairman Wilson called the meeting to order. Roll call: Members present – Shaw, Buman and Wilson. Members Knipe and Zaruba were absent.

General Manager David Hunter (GM) presented a request from the Board to change the BPW monthly Board meeting date and time. Member Buman motioned to change the BPW monthly Board meeting date and time to the third Wednesday of each month at 11:30 a.m. Following discussion, Member Shaw seconded the motion. Roll call: those voting aye – Buman, Wilson and Shaw. Co-Chairman Wilson declared the motion carried.

GM Hunter presented the Wastewater Treatment Plant Utility Bond payment. Approval is requested to transfer additional funds and make the principal and interest payment on the FNCM Wastewater Utility Bond, due October 1, 2019. The bond payment total is \$199,140.76; \$170,000.00 in principal and \$29,140.76 in interest. Following discussion, Member Buman motioned to approve the bond payment in the amount of \$199,140.76. Member Shaw seconded the motion. Roll call: those voting aye – Wilson, Shaw and Buman. Co-Chairman Wilson declared the motion carried.

GM Hunter presented information regarding being asked to apply to serve on the State Electrical Board to represent the Municipal Utilities. This Board meets six times a year in Lincoln. Following discussion, member Shaw motioned to approve David Hunter's application to serve on the State Electrical Board. Member Buman seconded the motion. Roll call: those voting aye – Shaw, Buman and Wilson. Co-Chairman Wilson declared the motion carried.

GM Hunter presented information regarding the authorization of Tamara Westhart and himself to initiate wire transfers. This is part of getting Tamara authorized at ASB so she can make bond payments via wire transfer as they come due. Following discussion, Member Buman motioned to approve authorization of Tamara Westhart and David Hunter for wire funds. Member Shaw seconded the motion. Roll call: those voting aye – Buman, Wilson and Shaw. Co-Chairman Wilson declared the motion carried.

GM Hunter presented information regarding employee life insurance coverage. During a wage audit, it was noted that some of the employee's life insurance coverage had reduced. We contacted Harry Koch and they stated this is common practice and per policy, employees that are over 65 have coverage reduced. It was our understanding that when we changed the policy to

match the union agreement, the age reduction was not included. Per our IBEW agreement we are required to have full coverage for all employees. We are having Harry Koch establish a rider policy for the four employees who are over 65. An update will be provided at the next meeting.

GM Hunter presented information regarding Resolution 2019 – 2. This is an authorization to allow Tamara Westhart to conduct daily banking duties. Following discussion, member Buman motioned to approve Resolution 2019 – 2. Member Shaw seconded the motion. Roll call: those voting aye – Shaw, Buman and Wilson. Co-Chairman Wilson declared the motion carried.

GM Hunter presented information regarding NITS Transmission. A phone conference meeting was held with NPPD, and we are trying to setup a meeting with all the parties involved in this transaction (SPP, NPPD, OPPD, BPW and WAPA) to insure everyone is on the same page through this transition period. NPPD is working on new contract language that removes their requirement to provide transmission services. This new contract language will need the Board's approval. An update on the NITS Transmission will be provided at the next meeting.

GM Hunter presented information regarding the Nebraska Rural Water Association (NeRWA) Membership. The BPW membership to NeRWA will expire next month. Staff recommends that the Board approve renewing membership to this group. NeRWA provides us technical support with not only the water, but also wastewater. Following discussion, member Buman motioned to approve the membership. Member Shaw seconded the motion. Roll call: those voting aye – Wilson, Shaw and Buman. Co-Chairman Wilson declared the motion carried.

GM Hunter presented information regarding the DC Fast Charger Project. We have been approached by Auburn Development Council (ADC) for a joint project to install a DC Fast Charger in Auburn. ADC will apply for a grant that will cover the cost of the charger with ADC and BPW splitting the installation cost (BPW's expense would be only labor). We are also investigating the possibility of some additional funding to cover installation costs. The DC Fast Charger will provide a complete charge to an EV in about 4 hours compared to our current EV charging station which only charges about 20 miles per hour. Due to our location and traffic, the Neb DOR has recommended this style of charging station for this area. Just as an FYI, we had over 4 sessions on our EV Station near Metro Café since it was installed. A copy of the latest report was included in the Board Packet. Following discussion, member Buman motioned to proceed with this project. Member Shaw seconded the motion. Roll call: those voting aye – Shaw, Buman and Wilson. Co-Chairman Wilson declared the motion carried.

GM Hunter presented updated information on Peru's Water. The new temporary plant is operating 24/7. Peru is looking into possible water leaks in the system to try and get the usage down. We are still struggling to get good water quality. The plant is not exceeding any of the maximum contaminant limits (MCL), but it is pushing the limits. We believe this is partially due to the run hours and using raw water in the backwash. Current daily usage is around 144,000 gallons. No action taken.

GM Hunter presented updated information on the Test Well. We should have a well driller on site August 19 to drill three test holes on the Oestmann property. We will then use the best hole to drill a 6-inch test well. Once this is done, test pumping is completed, and water quality sampling done; we will know if this location is feasible for a new well. No action taken.

GM Hunter presented the standard financial reports to the Board and asked for questions regarding the same. Following discussion, Member Buman motioned to accept the financial

reports as presented. Member Shaw seconded the motion. Roll call: those voting aye – Shaw, Buman and Wilson. Co-Chairman Wilson declared the motion carried.

Co-Chairman Wilson asked for any objections or exceptions to the General Consent Items listed under Agenda Item #16.

- a) Approve the previous meeting’s minutes and dispense with the reading of the same.
- b) Approve monthly compensation of officers, management and employees as previously fixed by the Board.
- c) Approve, ratify and allow the following checks written/transfers during the month.
- d) Transfer funds from E-W-WW Revenue funds into checking for expenses, plus the routine interdepartmental transfers.
- e) Approve filing of Notices of Delinquency with the County Clerk.
- f) Transfer of \$563,000.00 to Checking from Revenue.

Checks written during the month of August:

AFLAC	675.90
Ameritas	7,070.38
ASB	350.00
BCBS	36,491.50
Black Hills Energy	325.67
Chase Paymentech	1,750.93
DIRECT DEPOSIT TOTAL	81,723.37
Fleet Services	3,195.39
IBEW 1536	701.72
IRS	14,908.35

Mid-American Benefits	691.10
NE Department of Revenue	42,059.87
NEOPOST	193.19
NSF Bank Adjustments	567.90
The Principal Group	1,111.58
Standard Life	1,674.73
Time Warner Cable	117.24
Verizon Wireless	334.11
Windstream	705.41
Xpress Bill Pay	332.00

Approve the following claims submitted for payment:

Altec Industries	372.00
American Recycling & Sanitation	15,857.89
County Publications	35.10
Baird Holm	23,319.05
Beard's Salvage	14.28
Bergmeier, Wende	473.28
Blackburn Manufacturing	126.35
Board Of Public Works	14,323.68
Caselle	1,866.00
Catholic Social Services	150.00
CCS	8,086.00
City of Auburn	10,307.42
The Cleaners	248.15
First Wireless	90.53
Midwest Farmers Coop	38.67
Diamond Communication	1,944.41
Eggers Brothers	123.63
Credit Information Services	47.50
Auburn Family Health Center PC	182.00
Filter Care of Nebraska	35.70
Glenn's Corner Market	175.80

Grainger	62.08
Hach Chemical	956.33
Hawkins	2,004.17
DHHS State of Nebraska	1,196.00
Hoak, Mike	426.00
Husker Electric	2,968.16
Itron	930.38
Border States / Kriz-Davis	2,137.63
Lawson Products	139.91
LONM	2,045.00
Lincoln Winwater	1,039.31
Lynch's Hardware	27.89
Mellage Truck & Tractor	726.73
Metering and Tech Solutions	11,391.37
Mid-American Testing	306.81
Mid-Continent Sales	162.00
Municipal Supply of NE Inc	261.99
Nebraska Environmental Prod	554.00
NPPD	282,420.92
Nebraska Rural Water	225.00
Village of Nemaha	4,289.33

Northern Safety Co	42.49
Olsson	23,014.85
Paramount Linen & Uniform	1,581.84
Petty Cash	23.39
Sack Lumber	13.82
Skarshaug Testing Inc	254.38
Solomon	12,371.03
St of NE	370.80
Stutheit Implement	60.73
US Cellular	176.11
Scantron Technology	1,000.00
Water Engineering	392.83

Wesco Distribution	846.68
WAPA	31,815.72
Cain, Sherrie	150.56
Wellman, Darrell	40.00
Dollar General	570.00
KJ Whitehorse	58.26
Cude, Christian	300.00
Airstream Heating & Cooling	158.30
MJS Market	180.62
Crescent Electric Supply	275.24
Whipp Sales	7,819.75

Following discussion, member Shaw motioned to approve the General Consent Items as presented. Member Buman seconded the motion. Roll call: those voting aye – Buman, Wilson and Shaw. Co-Chairman Wilson declared the motion carried.

Reports: Water / Wastewater Department, Electric Department, Power Plant, Office and other.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, October 16, 2019 at the hour of 11:30 a.m. at the Board of Public Works Board Room. Co-Chairman Wilson declared the meeting adjourned.

ATTEST:

Chairman

Secretary