

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD SEPTEMBER 13, 2018**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on September 13th, 2018 at the regular meeting place of the Board at the hour of 5:30 p.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe announced that this was an open meeting and information about open meetings is posted on the north wall of the Board Room.

Chairman Knipe acknowledged that there were no guests present to address the Board.

Chairman Knipe called the meeting to order. Roll call: Members present – Shaw, Buman, Knipe, Wilson and Zaruba.

General Manager (GM) David Hunter updated the Board on the 2018 Energy Fest to be held on Wednesday October 17th. As in the past, we will invite the local area Home Schooled, Johnson/Brock and Auburn School students. As part of this event we will include tours of the Water Treatment and Power Plants along with the Electric activities and demonstrations. This will be our 13th year for this event. Following discussion, Member Zaruba motioned to approve this event. Member Buman seconded the motion. Roll call: those voting aye – Buman, Knipe, Wilson, Zaruba and Shaw. Chairman Knipe declared the motion carried.

GM Hunter updated the Board on the October 1 WWTP Bond payment and requested Board approval to transfer additional funds and make this principal and interest payment. Following discussion, Member Zaruba motioned to approve this request. Member Buman seconded the motion. Roll call: those voting aye – Knipe, Wilson, Zaruba, Shaw and Buman. Chairman Knipe declared the motion carried.

GM Hunter requested Board approval to renew the BPW membership with the Nebraska Rural Water Association (NeRWA). Following discussion, Member Shaw motioned to approve this request. Member Wilson seconded the motion. Roll call: those voting aye – Wilson, Zaruba, Shaw, Buman and Knipe. Chairman Knipe declared the motion carried.

GM Hunter requested Board approval to renew an Interlocal Agreement with Nemaha County that will expire in 2018. Following discussion, Member Zaruba motioned to approve this request. Member Wilson seconded the motion. Roll call: those voting aye – Zaruba, Shaw, Buman, Knipe and Wilson. Chairman Knipe declared the motion carried.

GM Hunter presented the NPPD SSP No. 6 Economic Development (ED) rate rebate that FAST Global Solutions is interested in as new owners of the Ariens plant. The ED rebate rate is for new industrial customers that meet load requirements and is for a period of 5 years. A customer is required to have a minimum of 1,000 kw Demand and a Load Factor of at least 60%. The NPPD rebate is \$500.00 per month plus \$0.027 per kWhr used. A customer has a two-year window to get their load up to meet these requirements. Using this current NPPD rebate amount, we will be able offer the full rebate amount and still cover BPW costs. These amounts are subject to change annually depending on NPPD's production costs. Following discussion, Member Zaruba motioned to allow FAST Global Solutions to receive the ED rate once requirements are met. Member Buman seconded the motion. Roll call: those voting aye – Shaw, Buman, Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

GM Hunter presented a proposal to purchase an ALTEC demo bucket truck. The demo is a 2016 single man truck that would meet our needs as a replacement for BPW Unit #4. Since this demo unit is 3 yrs. old (2016), has been used at trade shows/schools, has 1,000 engine hours, 300 boom hours and 30,000 miles, purchase price is \$116,000.00. This price will include a one-year warranty on the bucket/boom and for the bucket/boom assemblies to be inspected and certified. Following discussion, Member Wilson motioned to approve this purchase. Member Zaruba seconded the motion. Roll call: those voting aye – Buman, Knipe, Wilson, Zaruba and Shaw. Chairman Knipe declared the motion carried.

GM Hunter presented a proposal from Kerns Construction of Plattsmouth, NE to clean out the WWTP Reed Beds. Kerns will remove up to four feet of sludge and spread this material on a nearby farm field. Overall project cost will be around \$27,800.00. This work is scheduled for fall of 2018, but Kerns will have till April 2019 to complete this work. Following discussion, Member Buman motioned to approve the Kerns Construction proposal. Member Shaw seconded the motion. Roll call: those voting aye – Knipe, Wilson, Zaruba, Shaw and Buman. Chairman Knipe declared the motion carried.

Accounting and Finance Manager (AFM) Wende Bergmeier presented the October 1 Newsletter for Board review and approval. Following discussion, Member Zaruba motioned to approve this request. Member Buman seconded the motion. Roll call: those voting aye – Wilson, Zaruba, Shaw, Buman and Knipe. Chairman Knipe declared the motion carried.

AFM Bergmeier presented the standard financial reports to the Board and asked for questions regarding the same. Following discussion, Member Buman motioned to accept the financial reports as presented. Member Shaw seconded the motion. Roll call: those voting aye – Zaruba, Shaw, Buman, Knipe and Wilson. Chairman Knipe declared the motion carried

Chairman Knipe asked for any objections or exceptions to the General Consent Items listed under Agenda Item #13.

- a) Approve the previous meeting's minutes and dispense with the reading of the same.
- b) Approve monthly compensation of officers, management and employees as previously fixed by the Board.
- c) Approve, ratify and allow the following checks written/transfers during the month.
- d) Transfer funds from E-W-WW Revenue funds into checking for expenses, plus the routine interdepartmental transfers to T&D.
- e) Approve filing of Notices of Delinquency with the County Clerk.
- f) Transfer of \$738,000.00 to Checking from Revenue.

Checks written during the month of August:

AFLAC	537.58
Ameritas	15,797.99
ASB	500.00
BCBS	18,264.12
Black Hills Energy	144.18
Constellation Energy	125.06
DIRECT DEPOSIT TOTAL	79,801.00
Fleet Services	2,466.54
IBEW 1536	709.80
IRS	29,037.04
Mid-American Benefits	5,832.03

NDOR	39,253.14
NE Child Support	664.00
NEOPOST	193.78
NSF Items	759.17
Paymentech Fee	1,996.71
Standard Life	1,752.85
The Principal Group	802.01
Time Warner Cable/Spectrum	117.22
UPS	-52.43
Verizon Wireless	212.74
Windstream	690.42
XpressBillPay Fee	293.20

Approve the following claims submitted for payment:

Altec Industries Inc	10,070.95
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American Recycling & Sanitation	16,151.12
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Auburn Family Health Center	35.00
B 103	171.00
Baldwin Pole & Piling	12,141.00
Border States Ind / Kriz-Davis	5,666.17
Bowman, Elizabeth	1.26
BPW	16,186.57
Bulldog Auto Supply	681.37
Capital Business Systems	284.58
Capital One Spark Business	1,892.87
Caselle	1,660.00
CCS Inc	500.00
City of Auburn	10,712.92
Concrete Industries	150.00
Cote, Lexie	171.93
County Publications	105.22
DHHS State of Nebraska	707.00
Diamond Communication	1,505.45
Dutton-Lainson	746.99
Eggers Brothers	132.10
Fastenal	166.72
Filter Care of Nebraska	8.80
Glenn's Corner Market	189.88
Hawkins Inc	807.50
Heywood, Ruth	900.00
HireRight Solutions	35.70
HOA Solutions	337.62
Hoak, Mike	426.00
Hunter Jr, David A	280.00
Husker Electric	1,136.43
Inland Potable Services	6,830.00
JEO Consulting Group	1,925.00
KJ Whitehorse	89.63
Knipe, Meghan	0.31
LARM	153,636.77

League of Municipalities	1,966.00
Lincoln Winwater	2,420.75
Lynch's Hardware	43.03
Manning, Phillip	6.70
Merz Ink	76.42
Meyer, Paige	291.83
Mid-Iowa Solid Waste Equip	486.44
Mike's Window Service	11.45
Municipal Supply of NE	749.86
Myers-Aubrey Company	375.74
NE On-Site Waste Water	165.00
Nebraska Rural Water	225.00
Nemaha County Clerk	40.00
Nichols, Harold	30.00
NPPD	281,230.87
Olsson Associates	8,673.37
One Call Concepts	88.41
Paramount Linen & Uniform	1,523.01
Petty Cash	20.15
Porte, Coolidge	125.14
Sack Lumber	86.42
Solomon Corporation	2,343.00
Sorinne, Brenda	5.77
Stutheit Implement	387.42
T & R Electric Incorporated	16,658.00
The Cleaners	206.62
Vessco Inc	687.16
Village of Nemaha	3,931.89
Vision Care Direct	291.25
WAPA	31,815.72
Water Engineering	392.83
Wesco Distribution	4,023.76

Following discussion, Member Zaruba motioned to approve the General Consent Items as presented. Member Wilson seconded the motion. Roll call: those voting aye – Shaw, Buman, Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

Reports: Water / Wastewater Department, Electric Department, Power Plant, Office and other.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held October 11, 2018 at the hour of 5:30 p.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

Chairman

ATTEST:

Secretary

CERTIFICATE

I, Wende S. Bergmeier, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their September 13, 2018 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Wende S. Bergmeier, Notary Public in and for the State of Nebraska.
My Commission Expires July 25, 2022.