

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS  
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA  
HELD OCTOBER 18, 2023**

**THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA**, met in regular session on October 18, 2023, at 1600 O Street at the hour of 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe called the meeting to order. Roll call: Members present – Grant, Knipe, and Shaw. Absent – Zaruba and Wilson.

Chairman Knipe announced that this was an open meeting, and a copy of the Open Meetings Act is posted on the northeast wall of the Board room.

Chairman Knipe acknowledged the following guests: Jane Andrew

General Manager Luhring (GM Luhring) requested approval of change order #1 for the Sewer Lining Rehabilitation Project which includes removing a section of the project due to easement issues. A rate change of \$39.00 per linear foot of lined pipe to \$42.00 per foot is reflected as a result of the change. A request for additional time to complete the project was requested by HDR Engineering and Municipal Pipe Tool Co. LLC. An additional five manhole rings and covers will be removed and replaced. The total change results in a decrease of \$64,752.00 from the original contract price of \$624,107.00 to \$559,355.00. Member Grant made a motion to accept the change order as presented. Member Shaw seconded the motion. Members voting aye – Grant, Knipe, and Shaw. Motion carried.

GM Luhring presented the 2024 BPW Electric, Water and Wastewater budgets noting revenues are stable, but industry costs for materials are increasing. GM Luhring recommended a rate study for all departments in 2024 to determine if changes need to be made moving forward. After discussion, Member Grant made a motion to accept the budget as presented. Member Shaw seconded the motion. Member voting aye – Knipe, Shaw, and Grant. Motion carried.

GM Luhring requested purchasing Chamber Bucks to provide each BPW employee a \$25.00 holiday gift. Member Grant made a motion to approve the request. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, and Knipe. Motion carried.

Water/Wastewater Manager Slater provided updates on the Peru water line. The current estimated time frame to start water flowing so they can begin sampling is mid-November. No action.

GM Luhring informed the Board that the BPW Negotiations Committee met and will be meeting with IBEW union representatives October 20th to discuss the 2024 union contract. No action.

GM Luhring noted the 2023 Energy Fest for the Auburn fourth graders is being held October 19<sup>th</sup>. Johnson-Brock students are unable to attend due to changes in their schedule. No action.

GM Luhring requested permission to renew CD's maturing October 29<sup>th</sup>, 2023, at the best available interest rate locally. Member Shaw made a motion to move forward with CD renewals from the highest bidder. Member Grant seconded the motion. Members voting aye – Knipe, Shaw, and Grant. Motion carried.

AFM Westhart presented the standard financial reports to the Board. Member Grant made a motion to accept the financial reports as presented. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, and Knipe. Motion carried.

AFM Westhart asked for any objections or exceptions to the General Consent Items listed under Agenda Item #12.

Approve the previous meeting minutes and dispense with the reading of the same.

- a) Approve monthly compensation of officers, management, and employees as previously fixed by the Board.
- b) Approve, ratify, and allow the following checks, recommended transfers and claims submitted for payment during the month.
- c) Transfer funds from E-W-WW Revenue funds into checking for expenses plus the routine interdepartmental transfers in the amount of \$1,076,000.00.
- d) Approve Free Services Report.

Checks written during the month of September.

A-1 Cellular	254.59
AKRS Equipment	820.80
American Recycling	20,559.82
Auburn Auto Center	504.61
Auburn Family Health	182.00
B 103	152.00
Beard, Jim	30.00
Beard's Salvage	38.18
Behrends, Marvin	30.00
Blackburn Manufacturing	539.94
Board Of Public Works	17,292.78
Border States Industries Inc	1,455.57
Bulldog Auto Supply	216.33
Capital Business Systems, Inc	362.64
Capital One Spark Business	3,840.15
Caselle Inc	1,940.00
City of Auburn	16,806.96
Collins, Keith	268.19
Concrete Industries Inc	2,125.06
County Publications	335.28
Credit Information Services	74.70
DHHS State of Nebraska	97.00
Eggers Brothers Inc	451.28
Frontier Cooperative	2,446.00
Glenn's Corner Market	337.52
Green Care Lawn Service	920.00
Hawkins Inc	20.00
HDR Engineering Inc	904.39
HireRight Solutions LLC	729.89
HOA Solutions Inc	786.50
HTM Sales Inc	535.80
Husker Electric	11,195.28
Hutton, Bill	30.00
Jackson Services Inc.	1,835.29
JEO Consulting Group Inc	2,275.00
Johnny's Tire & Battery	727.52
Kansas Municipal Utilities	1,780.00
Layne Christensen Co Inc	17,758.00

Ligouri Law Office	2,483.00
Lynch's Hardware & Gifts	38.29
Martel, Richard	30.00
Martin, Patricia	179.89
Matheson Tri-Gas Inc	93.90
McMaster-Carr Supply	118.95
McPhillips, Madison	140.78
Meyer-Earp Auto Center LLC	268.11
Mid-Iowa Solid Waste	414.43
Midwest Laboratories Inc	251.50
Mott, Kristine	286.82
Municipal Supply of NE Inc	2,354.10
NDEE	150.00
Nebraska State Treasurer	582.99
NMPP	1,972.00
Nutrien Ag Solutions	195.50
Oestmann, Kay	30.00
Olsson	4,084.40
One Call Concepts Inc	87.56
Perry, Randy	678.00
Petty Cash	88.75
Pieters Construction Inc.	600.00
Pinpoint Auburn, Inc	433.53
PIP Marketing Signs & Print	1,904.34
Rhodus, Cady	426.00
Roybal, Melissa	60.24
Sack Lumber Company	117.03
Safety-Kleen Systems Inc	409.26
Schlange, Edith	30.00
Schrock's Roofing	6,300.00
SECUR-SERV	944.54
Smith & Loveless Inc	109.30
Smith, Sally	30.00
State of NE - DHHS	608.36
Tony Hector Backhoe	200.00
US Cellular	114.31
Utility Equipment Company	179.88
Village of Brownville	10,610.53

Village Of Johnson	5,096.17
Village of Nemaha	6,159.05
WAPA	25,042.18
Water Engineering Inc	432.11

Wellman, Darrell	30.00
Wesco Distribution Inc	634.21
Westhart, Tamara	163.32
Zoro Tools Inc	156.72

Following discussion Member Shaw made a motion to approve the General Consent Items as presented. Member Grant seconded the motion. Members voting aye – Shaw, Knipe, and Grant. Motion carried.

Reports: Electric, Power Plant, Water/Wastewater, Office.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, November 15, 2023, at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

ATTEST:

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Chairman

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Secretary

### CERTIFICATE

I, Tamara L Westhart, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their October 18, 2023 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

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Tamara L. Westhart, Notary Public in and for the State of Nebraska.  
My Commission Expires October 4, 2027.