

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD NOVEMBER 19, 2025**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on November 19, 2025, at 1600 O Street at 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe called the meeting to order. Roll call: Members present –Shaw, Grant, Knipe, and Wilson. Member absent – Zaruba.

Chairman Knipe announced that this was an open meeting, and a copy of the Open Meetings Act is available on the northeast wall in the Board room.

Chairman Knipe acknowledged the no guests were present to address the Board.

GM Luhring presented a Water Rate Study prepared by JK Energy Consulting; after highlighting options, Luhring noted a request to take action will be on the agenda at the December 17th Board meeting. No action taken.

GM Luhring provided an update on the 2019 FEMA Projects noting that the final project has been closed and we have received a check for \$132,740.68. No action taken.

GM Luhring presented the IT Request for Proposal that will be advertised beginning next week. Bids will be due by December 15, 2025. No action taken.

GM Luhring requested approval to transfer and wire funds for the Water bond payment due December 15th. Member Grant made a motion to transfer and wire \$115,667.50 for payment of bond. Member Wilson seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

GM Luhring request approval of Article 12 Arbitration Amendment to the NPPD Wholesale Power Contract. Member Wilson made a motion to approve the amendment as presented. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

GM Luhring provided updates on the Longs Creek Water Project, noting that they have met with Chris Miller with Miller and Associates, and the project is moving forward. No action taken.

GM Luhring noted that he presented the BPW 2026 Budget to the City Council and it has been approved. No action taken.

GM Luhring presented the 2025 Water Budget amendment for approval, noting unexpected wage and increased costs in response to the drought as reasons for the amendment. Member Grant made a motion to accept the amended 2025 Water Budget. Member Shaw seconded the motion. Members voting aye – Wilson, Shaw, Grant, and Knipe. Motion carried.

GM Luhring requested approval to purchase Chamber Bucks in the amount of \$1,000.00 for employee appreciation. Member Shaw made a motion to approve the purchase of the Chamber Bucks. Member Grant seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

GM Luhring presented audit proposals from Julie Bauman, CPA. One- and three-year options are available. Member Grant made a motion to approve the one-year proposal for \$21,250.00. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, Knipe, and Wilson. Motion carried.

GM Luhring reported that the CD that matured on October 31, 2025 was awarded to Auburn State Bank with the highest bid. No action taken.

GM Luhring shared that the Board of Public Works will participate in the Chamber Lighted Christmas Parade. No action taken.

GM Luhring shared that Water/Wastewater Manager Alan Slater entered BPW in the 2025 Best Tasting Water contest at the AWWA conference. BPW placed first in the State of Nebraska. No action taken.

GM Luhring noted that he attended the City of Auburn Chamber Banquet and was presented with the 2025 Business of the Year award. The Board commended the company for their hard work. No action taken.

GM Luhring updated the Board that BPW attended the JAG Career Fair at the Auburn High School. No action taken.

GM Luhring shared that the Board participated in the Auburn Trunk or Treat activity for Halloween and it was well attended. No action taken.

GM Luhring noted that National Power Plant Employee Appreciation Day was recognized on November 3rd, 2025. No action taken.

AFM Westhart presented the standard financial reports to the Board. Member Grant made a motion to accept the financial reports as presented. Member Wilson seconded the motion. Members voting aye – Knipe, Wilson, Shaw, and Grant. Motion carried.

AFM Westhart asked for any objections or exceptions to the General Consent Items listed under Agenda Item #22.

- a) Approve the previous meeting minutes and dispense with the reading of the same.
- b) Approve monthly compensation of officers, management, and employees as previously fixed by the Board.
- c) Approve, ratify, and allow the following checks, recommended transfers and claims submitted for payment during the month.
- d) Transfer funds from E-W-WW Revenue funds into the checking fund for expenses plus the routine interdepartmental transfers in the amount of \$669,000.00.
- e) Approve the City Free Services Report.

Checks written during the month of October.

American Recycling	20,322.43
Anderson, Aracelly	600.00
Apex Title of NE	300.00
Aslan Mechanical LLC	35.66
Auburn Chamber	1,000.00
Auburn Design Shop LLC	723.86
AWWA	385.00
B 103	171.00
BCom Solutions, LLC	384.99
Beard's Salvage	59.43
Behrends, Mike	567.00
Blackburn Manufacturing	515.91
Board Of Public Works	18,114.21
Border States Industries Inc	7,249.42
Bulldog Auto Supply	435.81
Capital Business Systems	404.17

Capital One Spark Business	6,342.12
Caselle Inc	2,267.00
City of Auburn	11,982.56
County Publications	282.85
Credit Information Services	134.50
DHHS State of Nebraska	258.00
Dutton-Lainson Company	2,348.80
Eggers Brothers Inc	29.97
Elite Vehicle Outfitters	1,922.19
Environmental Systems	5,875.00
First Wireless Inc	906.36
Frontier Cooperative	2,768.60
Glenn's Corner Market	218.30
Great Plains Lawn Care	1,280.00
Green Care Lawn Service	1,400.00
Hawkins Inc	1,719.16

Husker Electric	630.48
Itron Inc	3,436.16
Jackson Services Inc.	2,716.17
Johnny's Tire & Battery	359.90
Kander, Robert	215.66
Kansas Municipal Utilities	750.00
Kidwell Inc	33.75
Krause, Donna	548.21
LARM	74.41
Lawson Products Inc	263.03
Lincoln Winwater	6,557.64
Lynch's Hardware & Gifts	3.99
MEAN	1,996.50
Merz Ink	74.69
Mike's Window Service	46.32
Municipal Supply of NE	1,651.02
NDEE	250.00
NDWEE	230.00
Omaha Winwater	1,743.19

One Call Concepts Inc	108.95
Petty Cash	10.48
Pinpoint Auburn, Inc	434.48
PIP Marketing Signs & Print	2,746.19
Sack Lumber Company	72.94
SECUR-SERV	1,843.87
Sparling Instruments LLC	2,290.00
Tony Hector Backhoe	100.00
Truck Center Companies	25.28
United States Plastic Corp.	1,201.66
US Cellular	773.57
Village of Brownville	7,367.97
Village Of Johnson	5,495.35
Village of Nemaha	6,147.78
Water Engineering Inc	432.11
Wesco Distribution Inc	3,309.91
Westover Rock & Sand, Inc.	3,110.63
Zoro Tools Inc	1,367.27

Following discussion, Member Grant made a motion to approve the General Consent Items as. Member Grant seconded the motion. Members voting aye – Wilson, Shaw, Grant, and Wilson. Motion carried.

Reports: Electric, Power Plant, Water/Wastewater, Office.

There being no further business coming before the Board, and by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, December 17, 2025, at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

ATTEST:

Chairman

Secretary

CERTIFICATE

I, Tamara L Westhart, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their November 19, 2025 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Tamara L. Westhart, Notary Public in and for the State of Nebraska.
My Commission Expires October 4, 2027.