

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD NOVEMBER 7, 2017**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on November 7, 2017 at the regular meeting place of the Board at the hour of 5:30 p.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe announced that this was an open meeting and information about open meetings is posted on the north wall of the Board Room.

Chairman Knipe acknowledged that there were guests present to address the Board.

Chairman Knipe called the meeting to order. Roll call: Members present – Shaw, Knipe and Zaruba. Members Buman and Wilson were absent.

General Manager (GM) David Hunter introduced Jim Garbina and Jim Oestmann who updated the Board on the 2018 health insurance costs. They explained that the current BC/BS 304 plan will experience a 19% increase in cost as well as the cost of comparable plans and their options. Following Discussion, Member Zaruba motioned to accept the BC/BS 304 plan as presented for 2018. Member Shaw seconded the motion. Roll call: those voting aye – Knipe, Zaruba and Shaw. Chairman Knipe declared the motion carried.

The electrical permits and service connections discussion was tabled due to the absence of Board members.

GM Hunter presented the 2018 Energy Efficiency Rebate Program for the Board's review and approval. Following discussion, Member Zaruba motioned to approve the 2018 Rebate Program as presented. Member Shaw seconded the motion. Roll call: those voting aye – Zaruba, Shaw and Knipe. Chairman Knipe declared the motion carried.

GM Hunter updated the Board on the continued Water Plant filter painting issues. Board approval was requested to move forward with a new painting process on Filters #2 & #3 at a cost of \$24,109.00 per filter and to repaint Filter #1 under warranty. Following discussion, Member Zaruba motioned to approve these requests as presented. Member Shaw seconded the motion. Roll call: those voting aye – Zaruba, Shaw and Knipe. Chairman Knipe declared the motion carried.

GM Hunter presented the 2018 Rate and Fee Packet for Board review and approval. For 2018, the average customer will see a less than 1% increase in their electric bill. There will be no changes to the water or wastewater rates. New rates will go into effect January 1, 2018. Following discussion, Member Shaw motioned to approve the 2018 Rate and Fee Packet as presented. Member Zaruba seconded the motion. Roll call: those voting aye – Shaw, Knipe and Zaruba. Chairman Knipe declared the motion carried.

GM Hunter opened the discussion on the Electrical Distribution System upgrades. In his absence, Dan Buman sent in a detailed letter of support for this project. Following a lengthy discussion, Member Zaruba motioned to approve the Electrical Distribution System upgrades. Member Shaw seconded the motion. Roll call: those voting aye – Knipe, Zaruba and Shaw. Chairman Knipe declared the motion carried.

GM Hunter requested the Boards approval to sell surplus equipment at auction. Equipment includes two S10 pickups, several old mercury vapor lights, a few old fluorescent lights from the shop and some

old SCBA equipment. Following discussion, Member Zaruba motioned to approve this request. Member Shaw seconded the motion. Roll call: those voting aye – Knipe, Zaruba and Shaw. Chairman Knipe declared the motion carried.

GM Hunter requested the Board’s approval to hold the annual Employee Appreciation dinner in January 2018. Following discussion, Member Shaw motioned to approve this request. Member Zaruba seconded the motion. Roll call: those voting aye – Zaruba, Shaw and Knipe. Chairman Knipe declared the motion carried.

GM Hunter updated the Board on the IBEW Contract negotiations. No action was taken.

Accounting and Finance Manager Wende Bergmeier (AFM) presented the standard financial reports to the Board and asked for questions regarding the same. Following discussion, Member Zaruba motioned to accept the financial reports as presented. Member Shaw seconded the motion. Roll call: those voting aye – Shaw, Knipe and Zaruba. Chairman Knipe declared the motion carried

Chairman Knipe asked for any objections or exceptions to the General Consent Items listed under Agenda Item #14.

- a) Approve the previous meeting’s minutes and dispense with the reading of the same.
- b) Approve monthly compensation of officers, management and employees as previously fixed by the Board.
- c) Approve, ratify and allow the following checks written/transfers during the month.
- d) Transfer funds from E-W-WW Revenue funds into checking for expenses, plus the routine interdepartmental transfers to T&D.
- e) Transfer of \$644,000.00 to Checking from Revenue.

Checks written during the month of October:

AFLAC	568.46
Ameritas	7,666.63
ASB	250.00
BCBS	19,480.91
Black Hills Energy	133.58
DIRECT DEPOSIT TOTAL	73,112.08
Fleet Services	2,213.07
IBEW	728.77
IRS	15,461.38
Mid-American Benefits	1,616.61
NDOR W/H	4,183.76

Nebr.child Support	332.00
NE Dept of Rev	30,368.11
NEOPOST	100.00
NSF Items	1,287.52
Paymentech Fee	1,840.84
Standard Life	1,780.91
The Principal	766.79
Time Warner	117.22
Verizon Wireless	149.10
Windstream	691.12
XpressBillPay	277.30

Approve the following claims submitted for payment:

Adam Rademacher	244.95
Altec Industries	1,101.41
American Recycling & Sanitation	16,070.62
Auburn Chamber Of Commerce	440.00
AWWA	300.00
Baird Holm	3,480.87
BCom Solutions,	494.99
Beard's Salvage	148.24
BPW	15,573.56

Brownville Lyceum	51.10
Bulldog Auto Supply	750.67
Capital One	1,906.24
Carpenter Paper	158.66
City of Auburn	6,631.28
Concrete Industries	236.89
County Publications	377.30
Darlene Lambert	102.04
DHHS	1,688.00

Diamond Communication	1,936.95
Dutton-Lainson	6,629.63
Eggers Brothers	14.55
First Wireless	351.73
Glenn's Corner Mkt	225.73
GPM	5,720.00
Grand Central Hotel	218.03
Hach Chemical	555.00
Hawkins	1,615.51
HOA Solutions	435.60
Hoak, Mike	426.00
Husker Electric	2,242.38
Johnson Quik Stop	34.70
KJ Whitehorse	114.69
Kriz-Davis	4,886.20
LARM	815.14
League Of Municipalities	225.00
Leggette, Brashears & Graham	1,134.24
Lincoln Winwater	27,307.67
Lynch's Hardware	27.06
Mike's Window Service	11.45
Northern Safety	154.96

NPPD	216,598.28
Olsson Associates	5,322.78
One Call Concepts	99.72
Paramount Linen & Uniform	1,710.21
Petty Cash	162.29
Sack Lumber	359.76
Samson, Kaylee	206.71
Sargent Drilling	139.26
Skarshaug Testing Laboratory	592.02
Solomon Corp	5,431.50
Stutheit Implement	35.77
T & R Electric Incorporated	3,660.00
The Cleaners	334.42
United States Plastic	28.76
UPS	174.47
Village of Nemaha	3,531.28
Vision Care Direct	324.05
Water Engineering	392.83
Wesco Distribution	259.86
Whisler, Kristin	21.39

Following discussion, Member Shaw motioned to approve the General Consent Items as presented. Member Zaruba seconded the motion. Roll call: those voting aye – Knipe, Zaruba and Shaw. Chairman Knipe declared the motion carried.

Reports: Water / Wastewater Department, Electric Department, Power Plant, Office and other.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held December 14, 2017 at the hour of 5:30 p.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

Chairman

ATTEST:

Secretary

CERTIFICATE

I, Wende S. Bergmeier, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their November 7, 2017 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Wende S. Bergmeier, Notary Public in and for the State of Nebraska.
My Commission Expires July 25, 2018.