

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD NOVEMBER 10, 2016**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on November 10th, 2016 at the regular meeting place of the Board at the hour of 6:00 p.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe announced that this was an open meeting and information about open meetings was posted on the north wall of the Council Chamber by the entrance.

Chairman Knipe acknowledged that there were guests present to address the Board.

Chairman Knipe called the meeting to order and requested roll call: Members present – Buman, Knipe Wilson and Zaruba. Member Erisman was absent.

Mayor Scott Kudrna, Angelo Ligouri and Greg Renner of Mid States Investments were in attendance. They addressed the Board regarding the A-1 Fiber customer drops being installed and the requirements stated in the NEC and NESC Codes. These are the industrial codes regarding service drop burial depths of fiber cables. Mayor Kudrna questioned the code depths as stated in the NEC and the NESC Codes with regard to depths of fiber drops as set forth in the City Franchise agreement. Following lengthy discussion, the Board thanked Mayor Kudrna, Mr. Ligouri and Mr. Renner for their input and view point.

General Manager (GM) David Hunter introduced Jim Garbina from the Harry A. Koch, Co. and Jim Oestmann from the Auburn Agency, Inc. Options for the BPW and City employees' 2017 Health Insurance renewal package were presented. Following their presentation and discussion, Member Zaruba motioned to accept the Blue Cross Blue Shield HDHP 304 plan with a HRA plan administrated by Mid-American Benefits, Inc. Member Buman seconded the motion. Roll call: those voting aye – Buman, Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

GM Hunter requested Board approval to hold the annual Employee Appreciation Dinner that is held annually each year in January. After brief discussion, Member Zaruba motioned to approve the annual Employee Appreciation Dinner and allow staff to begin planning. Member Buman seconded the motion. Roll call: those voting aye – Knipe, Wilson, Zaruba and Buman. Chairman Knipe declared the motion carried.

Accounting and Finance Manager (AFM) Wende Bergmeier presented three maturing CD's for the Board and requested to renew these CD's at the best available rates. Following discussion, Member Buman motioned to allow AFM Bergmeier to renew the CD's at the best available rates. Member Zaruba seconded the motion. Roll call: those voting aye – Wilson, Zaruba, Bauman and Knipe. Chairman Knipe declared the motion carried.

GM Hunter presented the 2017 Rate and Fee Packet for Board review and approval. Following discussion, Member Wilson motioned to approve the 2017 Rate and Fee Packet as presented. Member Buman seconded the motion. Roll call: those voting aye – Zaruba, Buman, Knipe and Wilson. Chairman Knipe declared the motion carried.

AFM Bergmeier presented the December newsletter for Board review and approval. Following brief discussion, Member Buman motioned to approve the December newsletter as presented. Member

Zaruba seconded the motion. Roll call: those voting aye – Buman, Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

GM Hunter presented the 2017 Energy Efficiency Rebate Program for Board review and approval. Following discussion, Member Buman motioned to approve the 2017 Energy Efficiency Rebate Program as presented. Member Wilson seconded the motion. Roll call: those voting aye – Buman, Knipe, Wilson and Zaruba. Chairman Knipe declared the motion carried.

At 7:01pm, Member Buman motioned to go into closed session due to potential litigation. Member Zaruba seconded the motion. Roll call: those voting aye – Knipe, Wilson, Zaruba and Buman. Chairman Knipe declared the motion carried. At the hour of 7:04pm, Member Buman motioned to come out of closed session. Member Zaruba seconded the motion. Roll call: those voting aye – Knipe, Wilson, Zaruba and Buman. Chairman Knipe declared the motion carried.

AFM Bergmeier presented the standard financial reports to the Board and asked for questions regarding the same. Following brief discussion, Member Wilson motioned to accept the financials as presented. Member Buman seconded the motion. Roll call: those voting aye – Wilson, Zaruba, Buman and Knipe. Chairman Knipe declared the motion carried.

Chairman Knipe asked for any objections or exceptions to the General Consent Items listed under Agenda Item #12.

- a) Approve the previous meeting’s minutes and dispense with the reading of the same.
- b) Approve monthly compensation of officers, management and employees as previously fixed by the Board.
- c) Approve, ratify and allow the following checks written/transfers during the month.
- d) Transfer funds from E-W-WW Revenue funds into checking for expenses, plus the routine interdepartmental transfers to T&D.
- e) Transfer of \$456,000.00 to Checking from Revenue.
- f) Approve the Free Service Report for furnishing utilities, materials, equipment, inspections and labor to the city free of charge for the month of October 2016 in an amount of \$22,044.23.

Checks written during the month of October:

AFLAC	584.50
Ameritas	13,230.55
ASB	450.00
Auburn Chamber Of Commerce	500.00
BCBS	13,725.09
Black Hills	214.47
Constellation	889.08
Cypress	3,054.89
DIRECT DEPOSIT TOTAL	70,191.05
Fleet Services	2,471.46
Hasler	100.00
IBEW 1536	782.30
IRS	26,320.74
NDEQ - Fiscal Services	150.00

NDOR S/U Tax	32,476.69
NDOR W/H	3,801.11
NE Child Support	332.00
NSF ITEMS	848.46
Paymentech Fee	1,044.01
Standard Life	1,760.36
Stop Payment Fee	60.00
The Principal	653.40
Time Warner Cable	107.24
Verizon Wireless	91.93
Void Stale Cks / Reissue	-288.36
Windstream	661.69
XpressBillPay Fee	247.30

Approve the following claims submitted for payment:

Amer. Safety Utility Corp	348.73
Amer. Recycling & Sanitation	15,981.86
AWWA	300.00
B 103	148.00

BCom Solutions	2,400.00
County Publications	521.65
Beard's Salvage	313.41
Blackburn Mfrg.	461.99

BPW	16,528.89
Bulldog Auto Supply	771.73
Capital Business Sys	268.61
Carpenter Paper Co	102.35
Caselle	1,205.00
CCS	16,018.00
City of Auburn	6,722.55
D.R. Thomas	273.72
Concrete Ind.	270.14
Crown Line Plastics	263.75
Dettmer Farm Svc	55.00
Dutton-Lainson Co	1,459.47
Eggers Brothers	14.25
Elimech	339.30
Farmers Coop	73.92
Filter Care of NE	212.45
Think Safe	1,090.00
First Bank Card	1,883.10
GPM	372.00
Glenn's Corner Mkt	348.88
Hach Chemical Co	841.79
Hawkins	818.31
DHHS State of NE	1,280.00
Hector, Tony	42.20
Hoak, Mike	426.00
Huber Technology	1,300.00
Husker Electric	5,030.51
JC Ramsdell Enviro Svc	2,574.00
Jeanneret, Jeff	30.00
Johnson Quik Stop	30.54
Kidwell	916.97
Allison, Harry J	30.00
Kriz-Davis Co	2,186.09
Lawson Products	76.62
LARM	2,500.00
League Of Municipalities	390.00
Lewis Implement	300.17
Lynch's Hardware	12.23
Mc2 Inc	600.84
Metal Culverts	419.87
Metron-Farrier	7,725.73

Mike's Window Svc	11.45
Municipal Supply of NE	1,495.29
NMPP	924.61
NPPD	192,575.68
Nemaha Country Mkt	207.25
Nemaha County Clerk	80.00
Village of Nemaha	4,121.48
Northern Tool&Equipment	23.23
Northern Safety Co	375.79
OK Tire	776.01
One Call Concepts	120.06
Orscheln	247.18
Paramount Linen&Uniform	1,381.86
Petty Cash	35.99
Pollard Co	77.34
Sack Lumber	427.59
Shopko	78.27
Skarshaug Testing Lab	2,713.55
Smallfoot, Steve & Dee	30.00
Solomon Corp	18,813.23
Subsurface Solutions	202.21
HHS-State of NE	410.17
Sunmart	26.50
T & R Electric	20,527.00
US Cellular	147.38
UPS	69.07
Vision Care Direct	285.52
Water Engineering	392.83
WAPA	28,798.47
Wittmer, Earl Dean	30.00
Vrtiska, Eric	30.00
S.E.N.C.A.	72.57
Morrow, Sharon	249.27
Dean, Jacob	265.91
Knipe, Meghan	0.31
Lopez, Mariah	214.11
Vandever, Jake	276.05
Samson, Kaylee	294.54

Following a brief discussion, Member Zaruba motioned to approve the General Consent Items as presented. Member Buman seconded the motion. Roll call: those voting aye – Zaruba, Buman, Knipe and Wilson. Chairman Knipe declared the motion carried.

Reports: Water / Wastewater Department, Electric Department, Power Plant, Office and other.

There being no further business to come before the Board, by unanimous approval the Board adjourned to the next regular Board meeting to be held December 8, 2016 at the hour of 6:00 p.m. at Auburn City Hall. Chairman Knipe declared the meeting adjourned.

Chairman

ATTEST:

Secretary

CERTIFICATE

I, Wende S. Bergmeier, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their November 10, 2016 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Wende S. Bergmeier, Notary Public in and for the State of Nebraska.
My Commission Expires July 25, 2018.