

**UPDATED AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS TO BE HELD January 19, 2022, AT 11:30 AM
AT THE BPW BOARD ROOM, 1600 O STREET, AUBURN NE**

- 1) **Roll Call.**
- 2) **Announce** - The Open Meetings Act is posted on the northeast wall of the Board Room.
- 3) **Recognition of Guests** - Anyone wishing to be heard by the Board may speak at this time. We request that you limit your speaking time to ten minutes per meeting.
- 4) **Discussion / action – 2022 RATE PACKET**– Discussion of potential electrical rate increase. A reminder that there is a 5% water increase approved after the 2021 water rate study.
- 5) **Discussion / action – CITY FRANCHISE FEE** –The City of Auburn has approved a change to franchise fees for Auburn residents. Franchise fees will be calculated at 3% on water, sewer, and electricity effective February 1, 2022
- 6) **Discussion / action – IT ANTIVIRUS PROTECTION AND EMAIL BACKUP**– Presentation of Scantron quote for upgrade to antivirus protection and a quote for email backup due to changes in Microsoft’s procedures for holding emails.
- 7) **Discussion / action – HAROLD K. SCHOLZ COMPLETION OF WORK PAYMENT APPROVAL** – A progress payment for Harold K. Scholz has been submitted.
- 8) **Discussion / action – EMPLOYEE SERVICE AWARDS** – Request approval to purchase Chamber Bucks for employee service awards.
- 9) **Discussion / action – CITY COVID RELIEF FUNDS** – Covid relief funds have been made available to the City. Update on potential options for infrastructure funding that may include adding sewer lines to customers that currently do not have access to sewer and have failed or failing septic systems.
- 10) **Discussion / action – APPROVAL OF TRANSFER OF EMPLOYEE FLEXIBLE SPENDING FUNDS** – Request to transfer funds for the 2022 flexible spending account.
- 11) **Discussion / action - APPROVAL OF UNCOLLECTED ACCOUNTS** – Review of uncollected accounts and request for approval.
- 12) **Discussion / action – WRITE OFF UNCOLLECTIBLE ACCOUNT** – Request permission to write off account in the amount of \$156.91, that is now owned by the City of Auburn. This account is considered uncollectible.
- 13) **Discussion / action - 2021 AUBURN DEVELOPMENT COUNCIL ECONOMIC DONATION** - Request to approve donation.
- 14) **Discussion / action - AUBURN CHAMBER ECONOMIC DONATION** - Request to approve donation.
- 15) **Discussion / action – UNIFORM RFP’S** – Update on current uniform company that has been purchased by Aramark and uniform RFPs received and status of proposals.
- 16) **Discussion / action – AFTER HOURS CALL** – Update on Nemaha County Sheriff’s request to terminate after hours call agreement. Discussion to be held of possible solutions.
- 17) **Discussion / action - FINANCIALS:**
 - a. Investments: All things cash: reconciliations, pledging, CDs, allocations
- 18) **Discussion / action – GENERAL CONSENT ITEMS:**
 - a. Approve previous meeting's minutes and dispense with reading of same
 - b. Approve monthly compensation of management and employees as previously fixed by the Board.
 - c. Approve listing of checks written during month, claims submitted for payment, and recommended transfers.
 - d. Approve Free Service Reports
 - e. Approve quarterly payment of Franchise Fees to Villages.

The Board of Public Works could go into closed session on any of the agenda items listed above in accordance with the Nebraska Open Meetings Act.

19) REPORTS:

- a. Electric
- b. Water/Wastewater
- c. Power Plant
- d. Office

20) Adjourn to the next regular meeting of the Board to be held February 16, 2022, at 11:30 am at the BPW Board Room.