

**AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS TO BE HELD JANUARY 17, 2024, AT 11:30 AM
AT THE BPW BOARD ROOM, 1600 O STREET, AUBURN NE**

- 1) **Roll Call.**
- 2) **Announce** - The Open Meetings Act is posted on the northeast wall of the Board Room.
- 3) **Recognition of Guests** - Anyone wishing to be heard by the Board regarding items may speak at this time. We request that you limit your speaking time to ten minutes per meeting.
- 4) **Discussion / action – VILLAGE OF BROWNVILLE** – Review of contract for BPW utility billing services for the Village of Brownville. Request approval of contract and authorization to submit to the Village of Brownville.
- 5) **Discussion / action – EMPLOYEE SERVICE AWARDS** – Request approval to purchase Chamber Bucks for service awards for employees to be presented at the employee appreciation dinner. We have one employee reaching a milestone and are requesting \$15.00.
- 6) **Discussion / action – 2024 EMPLOYEE FLEXIBLE SPENDING ACCOUNTS** – We are requesting a transfer of funds to the flexible spending account in the amount of \$10,318.84. Funds are reimbursed through payroll contributions throughout the year.
- 7) **Discussion / action – 2024 MOWING CONTRACT – WATER DEPARTMENT** - Request authorization to submit advertising to mow water department properties.
- 8) **Discussion / action – 2024 MOWING CONTRACT – ELECTRIC DEPARTMENT** – Request authorization to resubmit advertising to mow electric department properties as no bids were received from the original request.
- 9) **Discussion / action – AUBURN STATE BANK – MERCHANT CAPTURE** – Request authorization to enter in agreement for electronic deposit capabilities with Auburn State Bank.
- 10) **Discussion / action - LONM UTILITIES SECTION ANNUAL CONFERENCE** – Update on conference attendance by Interim General Manager Luhring.
- 11) **Discussion / action – SKID LOADER** – Request authorization to advertise bids for 2024 Skid Loader. Review of bids would be March 13, 2024, at 1:30 p.m. Specs available in the packet.
- 12) **Discussion / action – APPROVAL OF UNCOLLECTED ACCOUNTS** – 2023 uncollected accounts is available for approval.
- 13) **Discussion - CITY ORDINANCE FOR SRF LOAN APPROVAL** – Update on SRF ordinance for the Sewer Line Lining project presented to City of Auburn for approval.
- 14) **Discussion / action – NPPD COOPER NUCLEAR PLANT TOUR** - Update on the special meeting scheduled January 23rd at 10:00 a.m. After convening a plant tour of NPPD will be provided to the Board members and Interim GM.
- 15) **Discussion / action – 2024 ½ TON CREW CAB PICKUP TRUCK** - Review and discussion of bids, request approval of selected bid.

16) Discussion – PERU WATER LINE – Water/Wastewater Manager will provide updates on the Peru water line.

17) Discussion / action – FINANCIALS:

- a. Investments: All things cash: reconciliations, pledging, CDs, allocations

18) Discussion / action – GENERAL CONSENT ITEMS:

- a. Approve previous meeting's minutes and dispense with reading of same.
- b. Approve monthly compensation of management and employees as previously fixed by the Board.
- c. Approve listing of checks written during month, claims submitted for payment, and recommended transfers.
- d. Approve Free Service Reports.
- e. Approval of quarterly franchise fees to villages.

19) REPORTS:

- a. Electric
- b. Power Plant
- c. Water/Wastewater
- d. Office

20) Adjourn to the next regular meeting of the Board to be held February 21, 2024, at 11:30 a.m. at the BPW Board Room.