

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD JANUARY 21, 2026**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on January 21, 2026, at 1600 O Street at 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe called the meeting to order. Roll call: Members present –Shaw, Grant, Knipe, Reiman and Zaruba.

Chairman Knipe announced that this was an open meeting, and a copy of the Open Meetings Act is available on the northeast wall in the Board room.

Chairman Knipe acknowledged no guests were present.

City Clerk Sherry Heskett administered Oath of Office to appointed Board Member Kevin Reiman.

Chairman Knipe appointed Member Zaruba to serve as Acting Vice President and Member Shaw to serve as Acting Secretary of the Board until Board election of Officers, June 2026.

GM Luhring provided updates on the Longs Creek Water Source Supply, noting that dirt work is moving forward by Johansen Drainage & Tile. Rock is on site and will be in place for the temporary plant. The plant is projected to be installed by mid-April and in operation in May. No action taken.

GM Luhring requested approval from the Board to transfer \$5,500.00 to the Flexible Spending Account which is reimbursed by employees through payroll deductions. Member Grant made a motion to transfer \$5,500.00 as requested. Member Zaruba seconded the motion. Members voting aye - Reiman, Zaruba, Shaw, Grant, and Knipe. Motion carried.

GM Luhring presented bid information for the Water Plant Ultraviolet (UV) Disinfection Equipment installation. Luhring noted that a bid submitted by Philip Carkoski Construction and Trenching included the cost of flow meters. The lowest bid of \$139,500.00 submitted by Judd Bros Construction omitted the cost of flow meters. Flow meters will be provided by HOA and are not necessary in the bid. After discussion, Member Shaw made a motion to accept the recommended bid from Philip Carkowski construction of \$143,426.06 less \$12,455.00 for the proposed change order, bringing the final bid to \$130,971.06. The bid is contingent upon approval by the Nebraska Department of Water, Energy and Environment. Member Grant seconded the motion. Members voting aye – Zaruba, Shaw, Grant, Knipe, and Reiman. Motion carried.

GM Luhring provided information on a proposal from HOA for UV System SCADA Integration in the amount of \$29,753.00 for the treatment facility at Longs Creek. Member Zaruba made a motion to accept the proposal as presented. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, Knipe, Reiman, and Zaruba. Motion carried.

GM Luhring presented information on a proposal from HOA for Temporary Filter Skid SCADA Integration in the amount of \$37,853.00 for installation at Long's Creek. Member Grant made a motion to approve the proposal as presented. Member Zaruba seconded the motion. Members voting aye – Grant, Knipe, Reiman, Zaruba, and Shaw. Motion carried.

GM Luhring reviewed a Riverscreen proposal for installation of the intake structure at Longs Creek in the amount of \$23,969.75. Member Grant made a motion to accept the proposal as presented. Member Zaruba seconded the motion. Members voting aye – Knipe, Reiman, Zaruba, Shaw, and Grant. Motion carried.

GM Luhring provided information on the progress of the Drought Contingency Plan revisions, noting Wichita State University (WSU) has a department specializing in drought protocol. We have reached out to WSU and will be collaborating with them to update the plan. No action taken.

GM Luhring provided the BPW surplus equipment bids awarded as follows: Item #1 ¾ ton van – Troy Wynn \$506.00, Item #2 ½ ton pickup – Ryan Worthey \$306.00, Item #3 Cub Cadet mower – Troy Wynn \$650.00 and Item #4 North Star pressure washer – Ryan Worthey \$106.00. No action taken.

GM Luhring noted that he attended the League of Nebraska Municipality Annual Conference and was able to gather valuable information to share with the company. No action taken.

AFM Westhart presented the standard financial reports to the Board. Member Grant made a motion to accept the financial reports as presented. Member Shaw seconded the motion. Members voting aye – Grant, Knipe, Reiman, Zaruba and Shaw. Motion carried.

AFM Westhart asked for any objections or exceptions to the General Consent Items listed under Agenda Item #15.

- a) Approve the previous meeting minutes and dispense with the reading of the same.
- b) Approve monthly compensation of officers, management, and employees as previously fixed by the Board.
- c) Approve, ratify, and allow the following checks, recommended transfers and claims submitted for payment during the month.
- d) Transfer funds from E-W-WW Revenue funds into the checking fund for expenses plus the routine interdepartmental transfers in the amount of \$637,000.00.
- e) Approve the City Free Services Report.
- f) Approve NOD's and Liens.

Checks written during the month of December.

Airstream	190.00
AKRS Equipment	930.62
American Recycling	20,059.84
Anderson, Aracelly	450.00
Auburn Chamber	1,000.00
Auburn Design Shop	44.73
Auburn Family Health	140.00
B 103	171.00
Beard's Salvage	15.25
Board Of Public Works	29,482.69
Border States	3,558.03
Bulldog Auto Supply	23.31
Capital Business Systems Inc	3,140.30
Capital One	2,612.55
Carnahan, Clay	600.00
Caselle Inc	2,267.00
Citizens State Bank	6.69
City of Auburn	14,105.61
County Publications	505.91
Credit Information Services	67.25
DHHS State of Nebraska	224.00
Dutton-Lainson Company	1,224.31
Filter Care of Nebraska	33.55

Frontier Cooperative	255.60
Glenn's Corner Market	114.53
Hach Chemical Company	2,464.52
Hawkins Inc	78.25
HireRight Solutions	357.23
Husker Electric	905.02
Itron Inc	9,226.15
Jackson Services Inc.	2,943.74
Jenkins, Scott	2,435.64
Johnny's Tire & Battery	20.00
Kansas Municipal Utilities	1,100.00
Kidwell Inc	67.50
Layne Christensen Co	47,280.00
Ligouri Law Office	2,246.48
Lynch's Hardware & Gifts	5.74
Merz Ink	100.76
Mike's Window Service	30.88
Miller & Associates	525.00
Municipal Supply of NE Inc	407.84
Olsson	1,912.50
One Call Concepts Inc	45.22
Pinpoint Auburn, Inc	434.33
PIP Marketing	3,158.56

Quill LLC	163.97
Reiman, Kevin	74.23
Rewound Power Motors	2,719.61
Riverscreen, Inc.	23,969.75
Rivett, Dorothy	13.20
Sack Lumber Company	83.03
Safety-Kleen Systems Inc	434.14
SECUR-SERV	640.74

Sparling Instruments LLC	165.00
State of NE	1,361.35
The Beehive	65.04
USPA	4,000.00
US Cellular	786.76
Village of Brownville	8,224.28
Village of Nemaha	5,818.12
Water Engineering Inc	432.11

Following discussion, Member Grant made a motion to approve the General Consent Items as presented. Member Zaruba seconded the motion. Members voting aye – Knipe, Reiman, Zaruba, Shaw, and Grant. Motion carried.

Reports: Electric, Power Plant, Water/Wastewater, Office.

There being no further business coming before the Board, and by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, February 18, 2026, at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

ATTEST:

Chairman

Secretary

CERTIFICATE

I, Tamara L. Westhart, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their January 21, 2026 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Tamara L. Westhart, Notary Public in and for the State of Nebraska.
My Commission Expires October 4, 2027.