

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD MARCH 18, 2026**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on March 18, 2026, at 1600 O Street at 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe called the meeting to order. Roll call: Members present –Shaw, Grant, and Knipe. Member absent – Zaruba and Reiman.

Chairman Knipe announced that this was an open meeting, and a copy of the Open Meetings Act is available on the northeast wall in the Board room.

Chairman Knipe acknowledged that no guests were present.

Chairman Knipe opened the floor for public comment. No one present addressed the Board.

GM Luhring provided updates on Longs Creek Water Source Supply noting that a site meeting will be held to coordinate all parties involved to establish that all parties' objectives are in line. Water/Wastewater Manager Slater stated the well levels are lower than last August when rains recharged the area, but not at concerning levels at this time. No action taken.

GM Luhring requested approval to update authorized signers for financials located at Auburn State Bank Member Grant made a motion to provide updated financial signatures for accounts. Member Shaw seconded the motion. Members voting aye – Knipe, Shaw, and Grant. Motion carried.

GM Luhring requested approval to reach out to local financial institutions to request bids for a CD renewing March 24, 2026. Member Shaw made a motion to reach out for bids on CD totaling \$224,071.30. Member Grant seconded the motion. Members voting aye – Shaw, Grant, and Knipe. Motion carried.

GM Luhring requested approval of a Military Service Policy to be included in the Personnel Manual. Member Grant made a motion to approve the Military Service Policy as presented, contingent upon Union approval. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, and Knipe. Motion carried.

GM Luhring requested authorization to advertise for bids to rebuild Generator 1 in the Power Plant due to needed repairs. Member Grant made a motion to advertise for bids as presented. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, and Knipe. Motion carried.

GM Luhring requested authorization to purchase a used dump truck to replace the current truck that is forty years old. Member Grant made a motion to authorize the General Manager to locate and purchase one used dump truck, consistent with the BPW 2026 FY budget, in an amount not to exceed \$75,000.00. The Board finds this an ordinary operational expense that is planned for and given the nature of the heavy equipment market, including auction availability and rapidly changing inventory, formal competitive bidding is not practical or advantageous. Staff shall document pricing obtained and report the purchase to the Board. Member Shaw seconded the motion. Members voting aye – Grant, Knipe, and Shaw.

GM Luhring provided an update on Westgate street light poles that were received from the manufacturer with defects. The replacement poles have been delivered and installed. No action taken.

GM Luhring updated the Board on the Drought Contingency Plan. Water/Wastewater Manager Slater has been in touch with Wichita State University. The point of contact is unavailable until March 23rd. Water/Wastewater Slater will continue working on this project at that time. No further action.

GM Luhring called for a motion to enter closed session to discuss a personnel succession plan. Member Grant made a motion to enter closed session for this purpose at 11:48 a.m. Member Shaw seconded the motion. Members voting aye – Shaw, Grant, and Knipe. Motion carried.

Member Shaw made a motion to exit closed session at 12:15 p.m. Member Grant seconded the motion. Members voting aye – Grant, Knipe, and Shaw. Motion carried.

Member Shaw made a motion to authorize GM Luhring to move forward with the outlined succession plan due to GM Luhring’s upcoming retirement on December 31, 2026. Member Grant seconded the motion. Members voting aye – Knipe, Shaw, and Grant. Motion carried.

AFM Westhart presented the standard financial reports to the Board. Member Grant made a motion to accept the financial reports as presented. Member Shaw seconded the motion. Members voting aye – Knipe, Shaw, and Grant. Motion carried.

AFM Westhart asked for any objections or exceptions to the General Consent Items listed under Agenda Item #14.

- a) Approve the previous meeting minutes and dispense with the reading of the same.
- b) Approve monthly compensation of officers, management, and employees as previously fixed by the Board.
- c) Approve, ratify, and allow the following checks, recommended transfers and claims submitted for payment during the month.
- d) Transfer funds from E-W-WW Revenue funds into the checking fund for expenses plus the routine interdepartmental transfers in the amount of 571,000.00.
- e) Approve the City Free Services Report.
- f) Approve NOD’s and Liens.

Checks written during the month of February.

AKRS Equipment	102.24
Altec Industries Inc	23.79
American Recycling	20,232.23
Anderson, Aracelly	525.00
B 103	152.00
Beard's Salvage	153.15
Bizco Technologies	1,361.84
Board Of Public Works	23,987.50
Border States Industries	2,420.81
Bulldog Auto Supply	1,562.66
Capital Business Systems	535.78
Capital One	6,631.39
Caselle Inc	2,267.00
City of Auburn	13,152.67
Concrete Industries Inc	1,638.75
County Publications	96.70
Credit Information Services	142.50
DHHS State of Nebraska	173.00
Eggers Brothers Inc	616.28
Farmers Cooperative	715.31
Filter Care of Nebraska	323.00

First Wireless Inc	757.06
Glenn's Corner Market	44.85
Hach Chemical Company	37,954.03
Harold K Scholz Company	7,312.38
Hawkins Inc	20.00
Heller, Chris	75.00
HOA Solutions Inc	20,337.41
Husker Electric	68.95
Jackson Services Inc.	2,445.70
JK Energy Consulting, LLC	4,500.00
Johnson Quik Stop	80.08
Lawson Products Inc	55.12
LARM	164.03
Lynch's Hardware	234.42
Metering and Technology	222.85
Midwest Laboratories Inc	24.75
Mike's Window Service	46.32
Miller & Associates	24,022.26
Municipal Supply of NE Inc	444.23
Nemaha County Clerk	10.00
Northern Safety Co Inc	37.83

One Call Concepts Inc	90.09
Petersen, Steve	400.00
Petty Cash	183.42
Pieters Construction Inc.	475.00
Pinpoint Auburn, Inc	434.33
PIP Marketing S	3,075.51
Pollardwater Co Inc	47.88
Quill LLC	101.78
Richert, Melissa	21.62
Sack Lumber Company	240.30
SECUR-SERV	640.74

Stern Oil Company, Inc.	668.84
Truck Center Companies	36.66
US Cellular	764.53
Vermeer Equipment	683.20
Village of Brownville	8,640.46
Village of Nemaha	5,679.84
Water Engineering Inc	432.11
Wellman, Lois	400.00
WesTech Engineering	20,000.00
Westover Rock & Sand	3,798.06
Zoro Tools Inc	291.99

Following discussion, Member Shaw made a motion to approve the General Consent Items as presented. Member Grant seconded the motion. Members voting aye –Shaw, Grant, and Knipe. Motion carried.

Reports: Electric, Power Plant, Water/Wastewater, Office.

There being no further business coming before the Board, and by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, April 15, 2026, at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

ATTEST:

Chairman

Secretary

CERTIFICATE

I, Tamara L Westhart, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their March 18, 2026 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Tamara L. Westhart, Notary Public in and for the State of Nebraska.
My Commission Expires October 4, 2027.