

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA
HELD APRIL 15, 2026**

THE BOARD OF PUBLIC WORKS (BPW) OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, met in regular session on April 15, 2026, at 1600 O Street at 11:30 a.m. This meeting was held in open session as required by Chapter 84, Article 14 of Nebraska State Statutes.

Chairman Knipe called the meeting to order. Roll call: Members present –Shaw, Grant, Knipe, and Zaruba. Member absent – Reiman.

Chairman Knipe announced that this was an open meeting, and a copy of the Open Meetings Act is available on the northeast wall in the Board room.

Chairman Knipe acknowledged Quentin Kieler and Eric Wilke from Nemaha County Rural Water District #1.

Chairman Knipe opened the floor for public comment. No one present addressed the Board.

Chairman Knipe introduced Quentin Kieler from Nemaha County Rural Water District #1 who approached the Board regarding a new well and requested cost share for the electrical installation. The Board denied the request for cost share but agreed to provide the installation of the electrical line at cost. No action taken.

GM Luhring provided information on the Water Source Supply project noting that BPW management and crews have been diligent in moving the Longs Creek water supply project forward. The Filtering Station, UV System and Intake Structure are commissioned for test runs on April 27th. No action taken.

GM Luhring requested approval of payment application #1 to Philip Carkoski Construction & Trenching Inc. for the UV installation project in the amount of \$105,194.59. Member Zaruba made a motion to approve as presented. Member Grant seconded the motion. Members voting aye – Zaruba, Shaw, Grant, and Knipe. Motion carried.

GM Luhring requested to approve change order No. 2 for the UV Disinfection Equipment installation to increase size of injection quills. The order results in a decrease of \$10,783.13 to the current contract price of \$132,642.93. Member Grant made a motion to accept the change order as presented. Member Shaw seconded the motion. Members voting aye – Zaruba, Shaw, Grant, and Knipe. Motion carried.

GM Luhring provided updates on the Drought Contingency Plan stating that Wichita State University has taken data to analyze and will be providing feedback in the future. No action taken.

GM Luhring updated the Board on the purchase of a 2016 Freightliner Dump Truck for \$60,000.00, noting it was under the \$75,000.00 Board approved budgeted amount. No action taken.

GM Luhring requested approval to write-off two customer accounts that have been designated as nuisance properties. The accounts have been deemed uncollectible in the amounts of \$4,695.41 and \$3,770.05. After discussion, Member Zaruba made a motion to write-off the accounts as presented. Member Grant seconded the motion. Members voting aye – Knipe, Zaruba, Shaw, and Grant. Motion carried.

GM Luhring requested Board approval to move forward with warranty contracts for three Electric Vehicle Charging Stations in the amount of \$6,806.00. After discussion, Member Grant made a motion to approve and pay the contracts as presented. Member Zaruba seconded the motion. Members voting aye – Zaruba, Shaw, Grant, and Knipe. Motion carried.

GM Luhring presented information on the BPW's current On-Call and Outage Notification process, citing consistent problems with call back information and high-volume call traffic during outages. GM Luhring stated there are companies that now provide services to small utility companies that allow for more efficient and thorough processes. He requested approval to advertise for Request for Proposals. Member Zaruba made a motion to move forward with advertising. Member Grant seconded the motion. Members voting aye – Zaruba, Shaw, Grant, and Knipe. Motion carried.

GM Luhring informed the Board that a new Journeyman Lineman has been hired and started April 1st. No action taken.

GM Luhring noted that union negotiations will begin mid-year and requested the Board appoint two members to the committee. After discussion, Member Knipe and Member Zaruba were appointed to the committee. No action taken.

GM Luhring informed the Board that the Electric Operations Manager Kuhlmann and himself will be attending the first NPPD Capacity Purchase meeting in York. No action taken.

GM Luhring acknowledged Administrative Professionals Day which is April 22nd. No action taken.

GM Luhring acknowledged Lineworker Appreciation Day which is April 18th. No action taken.

AFM Westhart presented the standard financial reports to the Board. Member Shaw made a motion to accept the financial reports as presented. Member Grant seconded the motion. Members voting aye – Grant, Knipe, Zaruba, and Shaw. Motion carried.

AFM Westhart asked for any objections or exceptions to the General Consent Items listed under Agenda Item #19.

- a) Approve the previous meeting minutes and dispense with the reading of the same.
- b) Approve monthly compensation of officers, management, and employees as previously fixed by the Board.
- c) Approve, ratify, and allow the following checks, recommended transfers and claims submitted for payment during the month.
- d) Transfer funds from E-W-WW Revenue funds into the checking fund for expenses plus the routine interdepartmental transfers in the amount of \$706,000.00.
- e) Approve the City Free Services Report.
- f) Approve NOD's and Liens.

Checks written during the month of March.

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| AKRS Equipment | 13.46 |
| Altec Industries Inc | 43.38 |
| American Recycling | 20,380.18 |
| Anderson, Aracelly | 600.00 |
| B 103 | 171.00 |
| Beard's Salvage | 58.55 |
| Bizco Technologies | 3,966.56 |
| Board Of Public Works | 21,992.22 |
| Border States Industries | 550.34 |
| Bulldog Auto Supply | 266.18 |
| Capital Business | 404.17 |
| Capital One | 7,647.23 |
| Caselle Inc | 2,267.00 |
| City of Auburn | 12,911.26 |
| Clark, Colton | 270.45 |

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| County Publications | 512.65 |
| DHHS State of NE | 96.00 |
| Eggers Brothers Inc | 437.62 |
| Farabee Mechanical | 4,829.51 |
| Filter Care of Nebraska | 137.10 |
| Frontier Cooperative | 63.90 |
| Gilbert Services | 94.03 |
| Glenn's Corner Market | 60.33 |
| Grainger Inc | 140.84 |
| Gronenthal, Matthew | 207.05 |
| Hach Chemical Co. | 1,374.86 |
| Hawkins Inc | 3,489.40 |
| HireRight Solutions LLC | 428.53 |
| Husker Electric | 71.10 |
| Jackson Services Inc. | 3,251.29 |

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| Kan Equipment Inc. | 286.36 |
| KMU | 600.00 |
| Kidwell Inc | 337.50 |
| Lawson Products Inc | 23.67 |
| Lynch's Hardware | 3.08 |
| McMaster-Carr Supply | 97.52 |
| MEAN | 1,500.00 |
| Merz Ink | 74.69 |
| Metron-Farnier LLC | 220.00 |
| Mid-America Structures | 3,521.96 |
| Miller & Associates | 17,013.90 |
| Nebraska Rural Water | 890.00 |
| Nemaha County Sheriff | 25.00 |
| Nemaha County Treasurer | 3,910.00 |
| Omaha Door & Window | 622.50 |
| One Call Concepts Inc | 161.99 |
| Petty Cash | 294.95 |

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| Philip Carkoski Construction | 105,194.59 |
| Pinpoint Auburn, Inc | 434.18 |
| PIP Marketing | 1,720.08 |
| Riverscreen, Inc. | 4,088.54 |
| Sack Lumber Company | 49.59 |
| Samuelson, Melissa | 19.52 |
| SENCA | 161.44 |
| Sharp, Christian | 49.83 |
| Stephens, Sherri | 262.28 |
| Tony Hector Backhoe | 289.00 |
| United States Postal Service | 12,345.51 |
| US Cellular | 786.75 |
| Village of Brownville | 8,195.94 |
| Village of Nemaha | 5,541.70 |
| Water Engineering Inc | 432.11 |
| Wesco Distribution Inc | 1,107.60 |
| Westover Rock & Sand, Inc. | 3,819.31 |

Following discussion, Member Grant made a motion to approve the General Consent Items as presented. Member Zaruba seconded the motion. Members voting aye –Shaw, Grant, Knipe, and Zaruba. Motion carried.

Reports: Electric, Power Plant, Water/Wastewater, Office.

There being no further business coming before the Board, and by unanimous approval the Board adjourned to the next regular Board meeting to be held Wednesday, May 20, 2026, at the hour of 11:30 a.m. at the Board of Public Works Board Room. Chairman Knipe declared the meeting adjourned.

ATTEST:

Chairman

Secretary

CERTIFICATE

I, Tamara L Westhart, Notary Public for the State of Nebraska, do hereby certify the attached and foregoing minutes is a true, correct and conformed copy of proceedings had and done by the Board of Public Works at their April 15, 2026 meeting; all of the subjects acted upon in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the Office of the Board; such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, all in accordance with Chapter 84, Article 14 of Nebraska Statutes.

Tamara L. Westhart, Notary Public in and for the State of Nebraska.
My Commission Expires October 4, 2027.